



MISSION STATEMENT
 The mission of the Anamosa Community School District is to provide all students educational opportunities to learn and achieve in a rapidly changing global society

Anamosa Community School District
Board of Directors
Regular Meeting
High School Library
August 6, 2012 – 7:00 p.m.

TENTATIVE AGENDA

Exhibit

- | | |
|---------------------------------------------------------------------------------------------------|---|
| 1. Call to Order | |
| 2. Roll Call and Determination of a Quorum | |
| 3. Adoption of Agenda | |
| 4. Communication from Individuals & Delegation
<i>Recognize Visitors & Community Input</i> | |
| 5. Consent Agenda (Review & Approval)
<i>Personnel Appointments & Adjustments</i> | A |

OLD BUSINESS:

- | | |
|-------------------------------------------------|---|
| 1. Middle School Update | B |
| 2. Superintendent Search | C |
| 3. District Vision/Future Facilities Discussion | D |
| 4. Second Reading of Board Policies | E |
| 5. Waste Disposal Bids | F |
| 6. High School French Program | G |
| 7. Fourth Grade Enrollment | H |

NEW BUSINESS:

- | | |
|-------------------------------------------------------------------------------|---|
| 1. St. Pat's Preschool Contract Approval | I |
| 2. Grant Wood AEA Computer Services Agreement for Fiscal Year 2013 Approval | J |
| 3. Grant Wood AEA Pearson PowerSchool System Agreement for 2012-2013 Approval | K |
| 4. First Reading of Board Policy | L |
| 5. Change Date of the September 3, 2012 Board Meeting due to Holiday | M |
| 6. Out of State Field Trip – FFA | N |
| 7. Alarm Monitoring Service Agreement for Anamosa Middle School | O |
| 8. Open Enrollment Request | P |
| 9. August 20, 2012 Board Meeting | Q |

REPORTS:

1. Committee Reports
2. Board Comments
3. Principal Reports
4. Superintendent Report

Adjourn

Important Dates

August 22, 2012 – First Day of School

An explanation of board exhibits can be viewed at www.anamosa.k12.ia.us or requested in their entirety by contacting the Anamosa Community School District Central Office.

Posted: 8-2-12

BOARD OF EDUCATION MEETING
August 6, 2012

ISSUE: Personnel Appointments and Adjustments

BACKGROUND:

Routine personnel matters, as outlined in attachment, are recommended for approval.

THE RECOMMENDATION IS:

“The Board of Education approve the personnel items as listed.”

PERSONNEL APPOINTMENTS & ADJUSTMENTS – 8/6/12

<u>BLDG. /SUBJECT</u>	<u>REASON</u>	<u>EFF. DATE</u>
<u>CERTIFIED STAFF</u> Deborah Aldrich	Open Position (Hungate)	August 20, 2012
<u>CLASSIFIED STAFF</u> Brenda Lehrman Becky Kuntz	New Position (B.D. Room) New Position	August 20, 2012 August 14, 2012

COACHING/EXTRA-CURRICULAR

RESIGNATION

BOARD OF EDUCATION MEETING
August 6, 2012

ISSUE: New Middle School Update

CONTACT: Brian Ney, Superintendent

BACKGROUND:

An update on the new middle school will be given.

THE RECOMMENDATION IS:

If any action is needed, it will be taken here.

BOARD OF EDUCATION MEETING
August 6, 2012

ISSUE: Superintendent Search

CONTACT: Brian Ney, Superintendent

BACKGROUND:

Discussion can continue on the Superintendent Search process.

Following are the qualifications as discussed at the May 7th meeting.

- Demonstrated experience as a Superintendent
- Ability to build collaborative relationships with employees, stakeholders, and groups
- Strong knowledge of school finance
- Experience in collective bargaining as a chief negotiator
- Ability to facilitate the development of a long-term vision for the district
- Knowledge of current education trends and instructional practices
- Ability to facilitate change and garner support for proposed changes
- Involvement in community groups and organizations
- Demonstrated communication and presentation skills
- Proven ability to promote a positive teaching/learning environment
- Ability to provide Instructional Leadership in Curriculum Development

DISCUSSION ONLY

BOARD OF EDUCATION MEETING
August 6, 2012

ISSUE: District Vision/Future Facilities Discussion

CONTACT: Brian Ney, Superintendent

BACKGROUND:

Included here is a list of the 17 items we have discussed as possible future updates for the District's facilities. We need to start prioritizing what the Board sees as most important. It is extremely difficult to look at a list of this length and rank the items from most to least important. The Forced Choice process allows this to happen more easily.

Items on the list are compared 2 at a time using the Forced Choice Matrix on the second page. Each of you must circle the number of your first choice of any two. Once all choices are made – you cannot skip any – the number of times each number is circled is entered on the first page next to the description. The highest number indicates your highest priority and so forth. The total number of choices you make should add to 136. No number can be selected more than 16 times. It is possible for an item to be selected 0 times. I'd suggest that you try to complete this process before the Board meeting Monday night, and I can total the numbers for each item to create our ranked list. This process could also be used with any group from which we want input.

If you have questions or want to send me the results of your Matrix ahead of the meeting, that would be great.

DISCUSSION ONLY

Future Vision - Facilities Updates

- 1 _____ Auditorium & Parking
- 2 _____ BB/SB/Soccer Fields at Anamosa MS
- 3 _____ Generator for all of Anamosa MS
- 4 _____ Generator for all of Anamosa HS
- 5 _____ Add science classrooms/labs
- 6 _____ Relocate music rooms to auditorium
- 7 _____ Expand Commons using music room space
- 8 _____ Central Office/Board Room in music room space
- 9 _____ New gym bleachers
- 10 _____ Replace HS heating system
- 11 _____ Air conditioning at HS
- 12 _____ Air conditioning at SHE
- 13 _____ Safe Room at HS (FEMA funds are not available at this time)
- 14 _____ Add locker rooms at HS
- 15 _____ Add wrestling/multi-purpose room at HS
- 16 _____ Maintenance building
- 17 _____ Bus garage

BOARD OF EDUCATION MEETING
August 6, 2012

ISSUE: Second Reading of Board Policies

CONTACT: Superintendent Brian Ney

BACKGROUND:

Attached are Board policies for approval of Second Reading.

102

203.1

502.1

RP502.1A

RP502.1B (Delete Policy)

601.1

602.1

THE RECOMMENDATION IS:

“Approve the Second Reading of attached Board policies.”

EQUAL EDUCATIONAL OPPORTUNITY

The Board of Directors will not discriminate in its educational programs and/or activities on the basis of race, color, creed, age (except for permitting/prohibiting students to engage in certain activities), gender identity, socioeconomic status, national origin, religion, gender, disability, sexual orientation, marital status or genetic information.

The Board requires all persons, agencies, vendors, contractors, and other organizations doing business with or performing services for the school district to subscribe to all applicable federal and state laws, executive orders, rules and regulations pertaining to contract compliance and equal opportunity.

The Board is committed to the policy that no otherwise qualified person will be excluded from educational activities on the basis of race, color, creed, age (except for permitting/prohibiting students to engage in certain activities), gender identity, socioeconomic status, national origin, religion, gender, disability, sexual orientation, marital status or genetic information. Further, the Board affirms the right of all students and staff to be treated with respect and to be protected from intimidation, discrimination, physical harm, and harassment.

Harassment or discriminatory behavior that denies civil rights or access to equal educational opportunities includes comments, name-calling, physical conduct or other expressive behavior directed at an individual or group that intentionally demeans the race, color, creed, age, gender identity, socioeconomic status, national origin, religion, gender, disability, sexual orientation, marital status or genetic information of the individual or individuals or creates an intimidating, hostile, or demeaning environment for education.

Inquiries regarding compliance with equal education opportunity shall be directed to the Superintendent. A Board hearing may be requested to address any concerns.

Inquiries or grievances related to this policy may be directed to the Director of the Iowa Civil Rights Commission, 400 East 14th Street, Des Moines, IA 50319-1004, 1-800-457-4416; to the Office for the Civil Rights Chicago Office, United States Department of Education, Citigroup Center, 500 W. Madison Street, Suite 1475, Chicago, IL 60661-4544, (312)730-1560; or to the Equal Employment Opportunity Commission Chicago Office, 500 W. Madison Street, Suite 2000, Chicago, IL 60661, 1-800-669-4000. Inquiries may also be directed to the Director, Iowa Department of Education, Grimes State Office Building, 400 E. 14th Street, Des Moines, IA 50319-0146.

Approved 6/3/02
Revised 5/2/05
Reviewed 11/5/05
Revised 7/6/10
Revised 3/7/11
Revised 7/16/12

DEVELOPMENT, REVIEW AND REVISION OF POLICY

Purpose: To provide guidelines for the development, review, and revision of policy.

Policy: The Board shall, at least once every five (5) years, review the policy statements in the Board Policy Manual. The following schedule will be used to review policies, beginning with the first year following a Department of Education site visit.

- Year 1: 100s, 200s and 300s Series
- Year 2: 400s Series
- Year 3: 500s Series
- Year 4: 600s, 700s, and 800s Series
- Year 5: 900s and 1000s Series

Once the policy has been reviewed, even if no changes were made, a notation of the date of review shall be made in the Policy Manual.

The proposed or revised policy shall be placed on the agenda for consideration. Final action to adopt new or amended policies shall take place only after it has appeared as an agenda item at two Board meetings.

For a policy statement that remains unedited, a resolution to waive the second reading may be adopted.

Approved 1/16/89
Revised 2/18/91
Reviewed 2/19/01
Revised 11/21/05
Reviewed 8/3/09
Reviewed 7/16/12

GOOD CONDUCT POLICY

Purpose: To provide a framework for the expected behaviors of students who choose to participate in extra-curricular activities for the Anamosa Community School District.

The Board of Directors of the Anamosa Community School District offer a variety of voluntary activities designed to enhance the classroom education of its students. Students who participate in extra-curricular activities serve as ambassadors of the school and district throughout the calendar year, whether away from or at school. Students who wish to exercise the privilege of participating in extra-curricular activities must conduct themselves in accordance with board policy and must refrain from activities that are illegal, unhealthy, or that highly disrupt the educational or extra-curricular environment. Participation in these activities is a privilege, conditioned upon meeting the eligibility criteria established by the board, administration, and individual activity coaches and sponsors. The principal and/or athletic director shall maintain records of violations of Good Conduct Policy.

The Board has the authority to apply a greater suspension if an infraction is of a severe nature.

The Superintendent shall develop Board approved regulations and procedures for implementing the Good Conduct Policy.

Approved
Revised 5/15/95
Reviewed 2/21/00
Reviewed 4/7/03
Revised 5/5/03
Reviewed 7/7/08
Reviewed 7/16/12

ANAMOSA HIGH SCHOOL AND MIDDLE SCHOOL

GOOD CONDUCT REGULATION & PROCEDURE

The Anamosa extra-curricular program is an extension of a balanced educational program that allows students the opportunity to apply knowledge and skills learned in school to real life situations. Participation in school activities is a privilege. Students who participate in extra-curricular activities serve as ambassadors of the school district throughout the calendar year, whether away from school or at school.

The following activities are covered by, but not limited to, the board's Good Conduct Policy and these rules: athletics, non-graded instrumental and vocal music performances, drama productions, speech contests, NHS, FFA, cheerleading, dance team, or any other activity where the student represents the school and district outside of the classroom.

Under the Good Conduct Policy, any student who participates in extra-curricular activities is prohibited from possessing, using, transporting, controlling, or transmitting tobacco, alcohol, or other illegal drugs at any time (year round) during his/her high school career. No student involved in the above activities shall be involved in any criminal activity that violates local, state, or federal laws (excluding minor traffic violations). For purposes of the Good Conduct Policy, eighth graders who have graduated from middle school are considered high school students. The administration will suspend a student from participation in extra-curricular activities if they find, by substantial evidence, that the policy has been violated. Such a finding may be based on reports by school personnel at any activities outside of school as well as at school or at a school event (either home or away). Suspensions may also result from either legal determinations or by self-admittance. Investigation of possible infraction will involve parent notification and due process rights, as identified in Policy 500.3, being upheld. If a student is in violation of the Good Conduct Policy and is not currently involved in an activity or the length of the suspension is greater than the length of the remaining season, the suspension will carry over to the student's future participation in the next activity that the student is involved in (this includes middle school students moving on to high school). The student must complete the season in good standing to complete the suspension.

Any student who, after a hearing before the administration, is found to have violated the Good Conduct Rule, during the school year or summer, is subject to a loss of eligibility as follows:

First offense within the student's middle school or high school career – Suspended from at least 25% of the scheduled public performances/contests dates for the remaining season with carryover to the next activity. Counseling from school personnel required prior to reinstatement. If counseling is refused, students will be suspended for 50% of the season. Must continue to practice.

Second offense: Suspended from at least 50% of scheduled public performances/contest dates with carryover to next activity. Professional counseling required prior to reinstatement. Must continue to practice.

Third offense: A minimum of one-year suspension from extra and co-curricular activities. Professional counseling and/or treatment required for all third offenses. Reinstatement rules will be enforced and upheld or student will be permanently removed from extra and co-curricular activities for the remainder of their middle school or high school career.

In those activities that are graded and/or receive academic credit, at no time shall ineligibility affect a student's grade.

This policy and regulation will be in effect year round. Each coach/sponsor will review the policy with parents and student participants at the beginning of each season or activity.

Approved 5/5/03
Reviewed 7/7/08
Reviewed 7/16/12

DISTRICT ORGANIZATION

Purpose: To provide an organizational outline for the District.

Policy: The District shall be organized into levels of instruction as follows:

Elementary School: The elementary level shall consist of pre-kindergarten through grade four.

Middle School: The middle school level shall consist of grades five through eight.

High School: The high school level shall consist of grades nine through twelve.

Each level of instruction shall have a principal responsible for the administration and management of the school building.

Approved 7/16/90
Reviewed 8/21/95
Revised 12/20/99
Reviewed 2/16/04
Revised 6/20/11
Revised 7/16/12

MULTICULTURAL AND GENDER FAIR EDUCATION

Students will have an equal opportunity for a quality education without discrimination, regardless of their race, color, creed, age (except for permitting/prohibiting students to engage in certain activities), gender identity, socioeconomic status, national origin, religion, gender, disability, sexual orientation, marital status or genetic information.

The education program is free of discrimination and provides equal opportunity for all students. The education program will foster knowledge of and respect and appreciation for the historical and contemporary contributions of diverse cultural groups, as well as men and women, to society. It will also reflect the wide variety of roles open to both men and women and provide equal opportunity to both sexes.

Inquiries regarding compliance with Multicultural and Gender Fair Education shall be directed to the Superintendent. A Board hearing may be requested to address any concerns.

Inquiries or grievances related to this policy may be directed to the Director of the Iowa Civil Rights Commission, 400 East 14th Street, Des Moines, IA 50319-1004, 1-800-457-4416; to the Office for the Civil Rights Chicago Office, United States Department of Education, Citigroup Center, 500 W. Madison Street, Suite 1475, Chicago, IL 60661-4544, (312)730-1560; or to the Equal Employment Opportunity Commission Chicago Office, 500 W. Madison Street, Suite 2000, Chicago, IL 60661, 1-800-669-4000. Inquiries may also be directed to the Director, Iowa Department of Education, Grimes State Office Building, 400 E. 14th Street, Des Moines, IA 50319-0146.

Approved 6/19/89
Reviewed 11/15/99
Revised 6/3/02
Revised 3/01/04
Revised 5/2/05
Revised 2/7/06
Reviewed 1/5/09
Revised 7/16/12

BOARD OF EDUCATION MEETING
August 6, 2012

ISSUE: Waste Disposal Bids

CONTACT: Brian Ney, Superintendent

BACKGROUND:

I have visited with Wapsi Waste and they assure us of good service. If we are not satisfied they understand we may make a change.

THE RECOMMENDATION IS:

“I recommend we continue with Wapsi Waste Disposal.”

BID SUMMARY For 2012-2013 School Year - Anamosa Community Schools			
<u>Waste Disposal</u>	<u>Daily Service</u>	<u>Weekly Service</u>	
	<u>Tues.-Sat.</u>	<u>Summer</u>	<u>Football/Baseball Field</u>
Wapsi Waste Service Inc.	\$1,028.00 (monthly)	\$416.00 (monthly)	\$30.00 per pick up
Waste Management	\$997.50 (monthly) p/u will be 2x per week and includes larger containers	\$525.00 (monthly)	included
Edwards Sanitation	No bid submitted		
Frazier's Sanitation	No bid submitted		
			(includes fuel surcharge)
			(\$480.00 for \$30.00 add. pick-up in 11-12)

BOARD OF EDUCATION MEETING
August 6, 2012

ISSUE: High School French Program

CONTACT: Brian Ney, Superintendent and Chris Basinger, High School Principal

BACKGROUND:

We do not have any applicants for our 5/8 FTE French position and do not anticipate being able to find a teacher. There are 52 students who have registered for French:

French I: 24

French II: 15

French III: 7

French IV: 6

We are investigating online and other technology options for students.

With pending budget reductions, this may be the time that we begin phasing out French. We would not offer French I this year, and those students would be asked to select other courses. If several selected Spanish, we might need to increase the time of the 5/8 FTE Spanish teacher to meet student requests for the language. We would also determine how many of the French III and French IV students would elect to take those courses online or by other technologies.

THE RECOMMENDATION IS:

BOARD OF EDUCATION MEETING
August 6, 2012

ISSUE: Fourth Grade Enrollment

CONTACT: Brian Ney, Superintendent

BACKGROUND:

Last spring, we decided not to replace one 4th grade teacher due to a smaller number of students in the grade. As of today, we have 74 fourth graders. This is just where we were when we decided not to replace a retiring teacher. Mrs. Daily will bring updated registration numbers to the meeting Monday night. We did not set a number that would trigger an additional teacher being hired. If we do get an increase in 4th grade registrations, this is the meeting where we will need to approve the additional hire.

THE RECOMMENDATION IS:

If we stay at or close to 75 students, my recommendation is to stay with 3 sections (2 traditional and 1 cornerstone).

BOARD OF EDUCATION MEETING
August 6, 2012

ISSUE: St. Pat's Preschool Contract Approval

CONTACT: Brian Ney, Superintendent

BACKGROUND:

As part of the State Voluntary Preschool Grant, the school district has entered into a contract with St. Pat's Parochial School to provide preschool services for four year old students. This payment would come from the preschool funds received by the district and would be paid to St. Pat's in quarterly payments, October, January, March and June. St. Pat's four year old preschoolers are included in our certified enrollment and thus the district receives money for those students. As part of the contract, St. Pat's agrees to meet the IQPPS standards as well as the stipulations of the program.

THE S RECOMMENDATION IS:

"Approve the contract with St. Pat's Parochial School to provide preschool services."

**Contract Between
Anamosa Community School District
And
St. Patrick's Parochial School
Contract of Funding for Voluntary Preschool Program**

This contract is entered into by and between the St. Patrick's Parochial Elementary School and the Anamosa Community School District.

In consideration of the sum of Thirty Eight Thousand, Two Hundred Sixty-Three Dollars (\$38,263) for the 2012-2013 school year, payable in four equal installments, October, January, March and June. St. Patrick's Parochial School agrees to provide preschool programming in accordance with the stipulations written in the grant.

The responsibilities of the Anamosa Community School District shall include but are not limited to the following:

- Fiscal agent for the Voluntary Preschool Grant
- Oversee the grant implementation
- Be the liaison with the state department in grant requirements
- Provide transportation for students

The responsibilities of the St. Patrick's Parochial School shall include but are not limited to the following:

- Provide appropriately licensed teacher and associate
- Provide required number of hours of instruction in approved curriculum
- Participate in home visits and conferences
- Meet IQPPS Standards
- Participate in collaboration

This contract shall be valid upon signature of the president of both school boards and will be in effect until June 30, 2013.

Date

President, St. Patrick's Parochial School
Board of Directors

Date

President, Anamosa Community School District
Board of Directors

BOARD OF EDUCATION MEETING
August 6, 2012

ISSUE: Administrative Computer Services Agreement with GWAEA

CONTACT: Linda Von Behren, Business Manager

BACKGROUND:

The District purchases computer services from Grant Wood AEA. These computer services include software and software maintenance for the finance and payroll systems, which includes the general ledger and accounts payable systems. The agreement also covers the purchase order, web request, leave, and check print systems.

The cost of these services for 2012-2013 is \$12,305. This represents an increase of \$240 or 2% on the annual fee. This was the first increase in the cost of these services since 2008-2009. The cost is based on school size and the size of the general fund operating budget. This fee includes a significant update to the system this past year as well. The fee is billed annually.

The complete agreement is attached for your review.

THE SUPERINTENDENT'S RECOMMENDATION IS:

“the Board of Education approve the Agreement for Administrative Computer Services with Grant Wood Area Education Agency for 2012-2013.”

AGREEMENT
FOR
ADMINISTRATIVE COMPUTER SERVICES
between
GRANT WOOD AREA EDUCATION AGENCY
and
ANAMOSA COMMUNITY SCHOOL DISTRICT

This Agreement is entered into by and between **Grant Wood Area Education Agency**, hereafter referred to as "**GWAEA**" and **ANAMOSA COMMUNITY SCHOOL DISTRICT**, hereafter referred to as the "**DISTRICT**". For the Fiscal Year, 2012-2013, hereafter referred to as "**current fiscal year**".

GWAEA Agrees to:

1. Provide those specific services specified on Appendix A for the current fiscal year.
2. Provide and maintain the software necessary for the specified services.
3. Provide for data entry services (where applicable) necessary to convert administrative data into machine-readable format.
4. Provide computer time and consultant services necessary to successfully operate the specified services.
5. Undertake reasonable efforts to maintain off-site backups of all **DISTRICT's** data for listed services.
6. Undertake reasonable efforts to maintain the security of information kept and produced for the **DISTRICT** under this agreement and not release such information to any person or entity other than the **DISTRICT** without the express written consent of the **DISTRICT**.
7. Provide for delivery of reports and other material related to the service via regularly scheduled GWAEA van routes or common carrier.

GWAEA shall:

1. Not be liable for its failure to perform hereunder due to any contingency beyond its reasonable control, including acts of God or the public enemy, fire, explosion, accident, flood, drought, embargoes, shortages, action of any kind by a governmental authority, whether valid or invalid, delay or failure of contractors or suppliers of material equipment or computer time, delay or failure of the computer system or carriers, or other difficulties with the computer system, or transportation, or any contingency, delay, failure or cause beyond GWAEA's control, whether or not of the kind specified herein.
2. Not be responsible for loss of any information of data supplied by the **DISTRICT** resulting from the malfunction or shutdown of its computers whether caused by human error, machine breakdown and malfunction, natural disasters or for any other reason whatsoever.
3. In the event GWAEA discloses negligence, and data was lost as a result of the negligence, GWAEA will waive any extra fees for data entry or programming activity to correct the grievance error, or will assist **DISTRICT** in correcting the error.

The DISTRICT agrees to:

1. Reimburse GWAEA for the services selected by the **DISTRICT** and provided by GWAEA

per the costs specified in Appendix A.

2. Make all payments due and payable to GWAEA for services as per payment schedule listed in Appendix B.
3. Take full responsibility for the use of information and records after transmission of delivery to the **DISTRICT**, and the **DISTRICT** agrees to indemnify GWAEA and hold GWAEA harmless for any loss or damage incurred by the Agency or by any other as a result of the use or misuse of any information or records once transmitted or delivered to the **DISTRICT**.
4. Abide by the rules, procedures, and policies of GWAEA Computer Services with respect to any and all aspects of its operation.
5. Assume full responsibility for assuring the accuracy of input information transmitted and delivered to GWAEA. The **DISTRICT** acknowledges that in the operation of listed services the occurrence of an error in output information sometimes occurs, and that the **DISTRICT** has numerous opportunities to detect the occurrence of such errors and control their effect. The **DISTRICT** shall have the responsibility to establish and use appropriate measures in its operation to detect the occurrence of such error promptly and to minimize their effect on it. In addition, the **DISTRICT** shall promptly inform GWAEA of all errors it believes to exist and render all reasonable assistance in correcting said errors.

GWAEA and DISTRICT agree:

The owner of the data and information GWAEA hosts and maintains pursuant to this agreement is **ANAMOSA COMMUNITY SCHOOL DISTRICT**. This agreement does not create any ownership interest for GWAEA in the data and information GWAEA hosts under this agreement. **ANAMOSA COMMUNITY SCHOOL DISTRICT** is responsible for all obligations and liabilities arising out of ownership of the subject data and information. This means, without limitation, that **ANAMOSA COMMUNITY SCHOOL DISTRICT** shall be responsible for all third-party requests for the data or information, whether by subpoena or otherwise. If a third-party serves GWAEA with a request for the data or information, GWAEA will, as soon as practicable, provide the request to **ANAMOSA COMMUNITY SCHOOL DISTRICT**. **ANAMOSA COMMUNITY SCHOOL DISTRICT** shall thereafter be responsible for appropriately responding to the request. **ANAMOSA COMMUNITY SCHOOL DISTRICT** shall indemnify and reimburse GWAEA for all reasonable expenses, including attorneys' fees, GWAEA incurs arising out of the request. **ANAMOSA COMMUNITY SCHOOL DISTRICT** shall not direct third parties to make requests for the data or information to GWAEA, but shall instead direct that requests be made to **ANAMOSA COMMUNITY SCHOOL DISTRICT**. GWAEA will cooperate with **ANAMOSA COMMUNITY SCHOOL DISTRICT** in responding to the request by providing the requested data or information to **ANAMOSA COMMUNITY SCHOOL DISTRICT** or the third-party if so directed by **ANAMOSA COMMUNITY SCHOOL DISTRICT**.

GWAEA disclaims all obligations and liabilities on the part of GWAEA from damages, including but not limited to special, indirect and consequential damages, attorneys' and experts' fees and court costs (even if GWAEA has been advised of the possibility of such damages) arising out of or in connection with the activities and services under this agreement.

This agreement shall terminate prior to the expiration of its term provided above upon the occurrence of any of the following events:

1. Upon the failure or neglect of **DISTRICT** to pay GWAEA any sums or amounts due hereunder in a timely manner where such delinquency is not fully corrected within sixty (60) days of GWAEA written demand; or
2. Upon failure or neglect of the **DISTRICT** or GWAEA to observe, keep or perform any of the terms and conditions of this agreement where such nonperformance is not corrected by the **DISTRICT** or GWAEA within thirty (30) days after prior written notice by the **DISTRICT** or GWAEA.

Upon the expiration or other termination of this agreement, all rights and obligations

of the parties under this agreement shall cease as of the termination date.

APPENDIX A

DATA ENTRY

\$15.00 per hour charged for any customized data entry projects.

PROJECT, PROGRAMMING and CONSULTING OUTSIDE THE SCOPE OF THIS CONTRACT

Travel, Time and Materials

FINANCIAL MANAGEMENT APPLICATIONS

Applications included in the package are as follows;

- Accounts Payable
- Accounts Receivable
- Account Code Conversion Program
- Budgeting
- Check Print Program
- Claims System
- Fixed Assets
- General Ledger
- Human Resources
- Payroll System
- Leave System
- Purchase Order System
- Query Applications
- Web Request System

DISTRICT ENROLLMENT	COST/MIL OF GENERAL FUND BUDGET	TIER CAP	SET-UP CHARGE
0 - 749	\$1,450	\$ 6,030	\$ 1,000
750 - 1499	\$1,450	\$ 12,065	\$ 1,000
1500 - 2999	\$1,450	\$ 18,100	\$ 1,000
3000 - 5999	\$1,450	\$ 24,130	\$ 1,000
6000 - Above	QUOTE AVAILABLE UPON REQUEST	AVAILABLE WITH QUOTE	AVAILABLE WITH QUOTE

Non-Public Schools—Payroll Only

1. \$ 12.00 per Employee when Grant Wood does the Data Entry.
2. \$ 10.00 per Employee when the **DISTRICT** does the Data Entry.

APPENDIX B

2012-2013 SERVICES ELECTED BY ANAMOSA COMMUNITY SCHOOL DISTRICT:

Financial Management Package

ESTIMATED STUDENT ENROLLMENT	1237.9
ESTIMATED WORKING GENERAL FUND BUDGET	\$13,303,280.64
ESTIMATED COST FOR FISCAL YEAR 2012-2013	<u>\$12,305</u>

ACTUAL COST TO BE DETERMINED ON OR ABOUT APRIL 1 OF CURRENT FISCAL YEAR

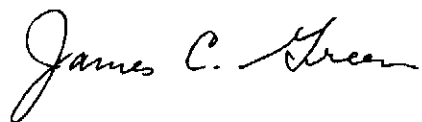
Billing Schedule with Payment Due Upon Receipt:

April (Balance of Actual)

We the undersigned, agree to the terms and conditions set forth and to the charges as outlined in Appendix A.

GRANT WOOD AREA EDUCATION AGENCY

ANAMOSA COMMUNITY SCHOOL DISTRICT



Grant Wood AEA

Signature

July 6, 2012

Date

Title

Date

BOARD OF EDUCATION MEETING
August 6, 2012

ISSUE: Grant Wood AEA Person PowerSchool System Agreement 2012-2013 Approval

CONTACT: Brian Ney, Superintendent

BACKGROUND:

The District purchases computer services from Grant Wood AEA. These computer services include software and software maintenance for the Power School Student Information system.

As indicated on Appendix B of the attached agreement, the cost for 2012-2013 is \$6.00 per student or \$7,184.40 which is based on the certified enrollment used for the 2011-2012 school year.

The complete agreement is attached for your review.

THE RECOMMENDATION IS:

“the Board of Education approve the Agreement for Pearson Power School Student Information System with Grant Wood Area Education Agency for 2012-2013.”

AGREEMENT
For
STUDENT INFORMATION SYSTEM
Between
GRANT WOOD AREA EDUCATION AGENCY
And
Anamosa Community School District

This Agreement is entered into by and between **Grant Wood Area Education Agency**, hereafter referred to as "**GWAEA**" and **Anamosa Community School District** hereafter referred to as "**District**". For the Fiscal Year **2012-2013** hereafter referred to as "**current fiscal year**".

GWAEA Agrees to:

1. Provide those specific services specified on Appendix A for the current fiscal year.
2. Host and maintain the software and hardware necessary for the specified services.
3. Provide for electronic transfer of student data into the system, if so requested by District.
4. Provide computer time and consultant services necessary to successfully operate the specified services.
5. Undertake reasonable efforts to maintain off-site backups of all districts data for listed services.
6. Undertake reasonable efforts to maintain the security of information kept and produced for the District under this agreement and not release such information to any person or entity without the express written consent of the superintendent of the District.
7. First Year Districts Only: Provide one training session for building and district administrators and support staff.
8. First Year Districts Only: Provide two training sessions for individuals who will be implementing the program.

GWAEA shall:

1. Not be liable for its failure to perform hereunder due to any contingency beyond its reasonable control, including acts of God or the public enemy, fire, explosion, accident, flood, drought, embargoes, shortages, action of any kind by a governmental authority, whether valid or invalid, delay or failure of contractors or suppliers of material equipment or computer time, delay or failure of the computer system or carriers, or other difficulties with the computer system, or transportation, or any contingency, delay, failure or cause beyond GWAEA's control, whether or not of the kind specified herein.
2. Not be responsible for loss of any information of District data supplied by the District resulting from the malfunction or shutdown of its computers whether caused by human

error, machine breakdown and malfunction, natural disasters or for any other reason whatsoever. In the event GWAEA discloses negligence, and data was lost as the result of the negligence, GWAEA will waive any extra fees for data entry or programming activity to correct the grievous error, or will assist District in correcting the error.

3. Not be liable from damages, including but not limited to special, indirect and consequential damages, attorneys' and experts' fees and court costs (even if GWAEA has been advised of the possibility of such damages) arising out of or in connection with the activities and services under this agreement.

The District agrees to:

1. Reimburse GWAEA for the services elected by the District and provided by GWAEA per the costs specified in Appendix A and Appendix B.
2. Make all payments due and payable to GWAEA for services as per payment schedule listed in Appendix A.
3. Identify a "student database administrator" for communication with GWAEA staff.
4. Take full responsibility for the use of information and records after transmission or delivery to the District, and the District agrees to indemnify GWAEA and hold GWAEA harmless for any loss or damage incurred by the Agency or by any other person as a result of the use or misuse of any information or records once transmitted or delivered to the District.
5. Abide by the rules, procedures, and policies of GWAEA Computer Services with respect to any and all aspects of its operation.
6. Assume full responsibility for assuring the accuracy of input information transmitted and delivered to GWAEA. The District acknowledges that in the operation of listed services the occurrence of an error in output information sometimes occurs, and that the District has numerous opportunities to detect the occurrence of such errors and control their effect. The District shall have the responsibility to establish and use appropriate measures in its operation to detect the occurrence of such error promptly and to minimize their effect on it. In addition, the District shall promptly inform GWAEA of all errors it believes to exist and render all reasonable assistance in correcting said errors.

GWAEA and District agree:

The owner of the data and information GWAEA hosts and maintains pursuant to this agreement is District. This agreement does not create any ownership interest for GWAEA in the data and information GWAEA hosts under this agreement. District is responsible for all obligations and liabilities arising out of ownership of the subject data and information. This means, without limitation, that District shall be responsible for all third-party requests for the data or information, whether by subpoena or otherwise. If a third-party serves GWAEA with a request for the data or information, GWAEA will, as soon as practicable, provide the request to District. District shall thereafter be responsible for appropriately responding to the request. District shall indemnify and reimburse GWAEA for all reasonable expenses, including attorneys' fees, GWAEA incurs arising out of the request. District shall not direct third parties to make requests for the data or information to GWAEA, but shall instead direct that requests be made to District. GWAEA will cooperate with District in responding to the

request by providing the requested data or information to District or the third-party if so directed by District.

This agreement shall terminate prior to the expiration of its term provided above upon the occurrence of any of the following events:

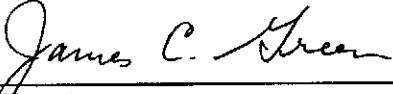
1. Upon the failure or neglect of District to pay GWAEA any sums or amounts due hereunder in a timely manner where such delinquency is not fully corrected within sixty (60) days of GWAEA written demand; or
2. Upon failure or neglect of District or GWAEA to observe, keep or perform any of the terms and conditions of this agreement where such nonperformance is not corrected by District or GWAEA within thirty (30) days after prior written notice by District or GWAEA.

Upon the expiration or other termination of this agreement, all rights and obligations of the parties under this agreement shall cease as of the termination date.

We the undersigned agree to the terms and conditions set forth in this agreement and to the charges as outlined in Appendix A and Appendix B.

**GRANT WOOD AREA
EDUCATION AGENCY**

Anamosa Community School District



Signature

Signature

Board President

Title

Title

July 19, 2012

Date

Date

APPENDIX A

DATA ENTRY

\$15.00 per hour charged for any special customized data entry activities. There is no charge for data entry or programming activity that is normally afforded other participating school districts.

\$80.00 per hour charged for special programming needs.

TRAINING OUTSIDE THE SCOPE OF THIS CONTRACT

\$50 per hour to a maximum of \$500 per day plus expenses such as lodging and meals reimbursement at GWAEA per diem rates.

STUDENT INFORMATION SYSTEM

Applications included in the package are as follows:

Pearson does not include modules that Pearson normally charges extra for...does include Project Easier component.

BILLING SCHEDULE

Payment will be made no later than thirty days after invoice. Invoicing will be in November, 2012.

APPENDIX B

2012-2013 Services Elected by Anamosa Community School District

Student Information System

Actual K-12 Student Enrollment	1197.4
Cost for Fiscal Year 2012-2013 Based on \$\$6.00 / student	\$7,184.40

BOARD OF EDUCATION MEETING
August 6, 2012

ISSUE: First Reading of Board Policies

CONTACT: Brian Ney, Superintendent

BACKGROUND:

Please find attached a copy of Policy Code No. 902.6, Tobacco/Nicotine* Free Environment, with revisions for First Reading.

THE RECOMMENDATION IS:

“Approve First Reading of attached board policy.”

TOBACCO/NICOTINE* FREE ENVIRONMENT

Purpose: To provide guidelines for tobacco/Nicotine* free, ~~including smokeless tobacco~~, District campus, facilities, and vehicles.

Policy: ~~District campus, buildings, and vehicles shall be kept tobacco free by all students, employees, and visitors. This policy applies at all times, including during school sponsored and non-school sponsored events. Persons failing to abide by this policy shall be required to extinguish dispose of their tobacco product or to leave the District campus, building or vehicle immediately. "Tobacco Free Campus" signs shall be posted in conspicuous locations in all District buildings, vehicles and grounds.~~

In an effort to provide a healthy learning and working environment for employees, students and visitors; all District buildings, school grounds, property and vehicles shall be kept tobacco and nicotine* free. No student, staff member or school visitor is permitted to use or display any Tobacco/Nicotine* product at any time:

- In any building, facility, or vehicle owned, maintained, leased, rented or chartered by the district.
- On any school grounds or property owned, maintained, leased, rented or chartered by the district, including athletic fields, sidewalks and parking lots.
- At any school-sponsored or school-related event on-campus or off-campus.

The policy may permit tobacco products to be included in instructional or research activities in public school buildings if the activity is conducted or supervised by the faculty member overseeing the instruction or research and the activity does not include smoking, chewing, or otherwise ingesting the tobacco product.

Enforcement of Tobacco/Nicotine* Free School Environment

The success of this policy will depend upon the thoughtfulness, consideration and cooperation of tobacco and non-tobacco users. All employees on school premises share in the responsibility for adhering to and assisting in compliance with this regulation.

Persons failing to abide by the policy shall be required to extinguish and/or dispose of the tobacco/nicotine* product in a safe manner and/or leave the school grounds and property immediately.

Students who willfully violate the policy will be treated in accordance with Good Conduct Regulation and Procedure RP502.1A and/or Possession and use of Controlled Substances, Code No. 502.3.

Employees who willfully violate the policy will be considered as demonstrating insubordination. Their conduct will be treated through due process procedures.

Visitors or Community members who rent school facilities will be required to sign a statement indicating their assumption of the responsibility to adhere to the tobacco free school environment policy as required in Guidelines for Community Use of District Facilities, RP1004.1A. It will be their responsibility to supervise their own activities to accomplish a Tobacco/Nicotine* free environment. Violation of this policy by the members of a group may effect adversely that group's future utilization of school grounds and property.

*"Nicotine products" means any product containing nicotine or other preparation of tobacco and any product or formulation of matter containing biologically active amounts of nicotine. "Nicotine product" does not include any cessation product specifically approved by the United States Food and Drug Administration (FDA) for use in reducing, treating, or eliminating nicotine or tobacco dependence.

~~Legal Reference: Goals 2000: Educate America Act, Pub. L. No. 103-227, 108 Stat. 125 (1994)~~
~~_____ Iowa Code 142B; 279.9; 297 (1993)~~

~~Cross-Reference: Employee Conduct and Appearance~~
~~Use of School District Facilities and Equipment~~
~~Possession and Use of Controlled Substance – Policy #502.3~~
~~Substance Free Workplace – Policy 403.9 and RP403.9~~

Approved 11-21-94
Reviewed 3/20/00
Reviewed 12/19/05
Revised 6/18/07
Revised 8/6/12

BOARD OF EDUCATION MEETING
August 6, 2012

ISSUE: Change Date of the September 3, 2012 Board Meeting due to Holiday

CONTACT: Brian Ney, Superintendent

BACKGROUND:

Board Policy 204.1 provides guidelines for board meetings to be held on the 1st and 3rd Monday of the month. Any changes or deviations in this guideline must be approved by the Board with a majority vote. With Labor Day falling on Monday, September 3, 2012, it is requested to change the Board Meeting to another date.

THE RECOMMENDATION IS:

“to approve the change in Board meeting date, possible dates include Wednesday, Sept. 5 or Thursday, Sept. 6.”

BOARD OF EDUCATION MEETING

August 6, 2012

ISSUE: Out of State Field Trip - FFA

CONTACT: Brian Ney, Superintendent

BACKGROUND:

According to Board Policy 603.7, any field trip outside the state must have the approval of the Board.

Steven Hameister, High School FFA Advisor is requesting approval for an out-of-state field trip to Austin, Minnesota to the National Barrow Show. The following is additional information Mr. Hameister has provided:

- Trip Proposal: FFA trip to National Barrow Show
- Destination: Austin, MN
- Event: FFA/4H Swine Judging contest at the National Barrow Show
- Number of students: 4-8
- Date(s): Monday Sept. 10th with a possible overnight Sunday Sept. 9th
- Staff in charge: Hameister
- Chaperones: Hameister, Female Ag teacher we travel with if overnight needed.

THE RECOMMENDATION IS:

“Approve Anamosa High School FFA trip to Austin, Minnesota.”

BOARD OF EDUCATION MEETING
August 6, 2012

ISSUE: Alarm Monitoring Service Agreement for Anamosa Middle School

CONTACT: Brian Ney, Superintendent

BACKGROUND:

Fandal Alarm has provided a quote and assures us work will be complete for inspection.

THE RECOMMENDATION IS:

Approve Fandal Alarm Monitoring for new Anamosa Middle School alarm system.

BOARD OF EDUCATION MEETING
August 6, 2012

ISSUE: Open Enrollment Request

CONTACT: Brian Ney, Superintendent

BACKGROUND:

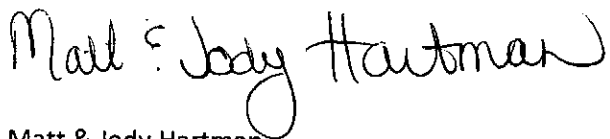
We have an Open Enrollment request from a former employee who has taken another job. They live in Anamosa, and this is a 4th grade student. The parents' note as to the reasons for the late request is attached. "Good Cause" has not been met, and the parents are not in any way upset with the education their son has been receiving here. I do not believe the parents are using the job change as an excuse to try and leave at this late date. The Board can approve or deny the request. We can also approve it with a specific statement that this is being approved for the extenuating circumstances as explained by the parents.

THE RECOMMENDATION IS:

Anamosa Community School Board:

I would like to open enroll my son, Brady, to Midland Community School District. My husband and his to-be father, Matt, is a Behavior Disorder teacher at the Elementary School. Matt and I are terminating Brady's biological father's rights and will be going to court on August 14. Brady's biological father has not been present in his life since May of 2008. Before 2008, his father has made several attempts to take Brady without my permission. I work at Lutheran Services of Iowa as a Caseworker and I will be traveling to surrounding counties. I will be meeting with families after school and do not have a way for Brady to get the daycare where his younger brother attends. We believe that it would be in the best interest for Brady to be able to attend school at Midland where Matt will be able to watch him before and after school.

Thank you,

A handwritten signature in black ink that reads "Matt & Jody Hartman". The signature is written in a cursive style with a large, looping "H" for Hartman.

Matt & Jody Hartman

BOARD OF EDUCATION MEETING

August 6, 2012

ISSUE: August 20, 2012 Board Meeting

CONTACT: Brian Ney, Superintendent

BACKGROUND:

We had planned to have an Open House at the new Middle School for parents and students only on Monday, August 20. It had been discussed previously that we would then have a Community Open House for the new Middle School the next night. It has been brought to my attention that the Board members would like to be present on Monday night and possibly have the Community and Student/Parent Open House the same evening. All three schools are planning their Open House events for parents/students on August 20. That night is also our regular board meeting night. We have a couple of options: move the Board meeting to Tuesday, August 21, or have the Board meeting on August 20 at the new Middle School starting at 8:00. This can be discussed and action taken at this point on the agenda.

We may want to delay a Community Open House until the gym and locker rooms are finished and have it in conjunction with a Grand Opening. That would allow the parents and students to be the only ones in the building on Monday evening except Board members to greet people. That would be another option.

THE RECOMMENDATION IS:

Board of Education Committees

Policy Committee	Kristine Kilburg, Rich Crump
Negotiations Committee	Kristine Kilburg, Anna Mary Riniker
PPEL & Facilities Committee	Connie McKean, Rich Crump, Anna Mary Riniker
CADRE	Shaun Lambertsen, Rich Crump
Jones Co. Conf. Bd.	Lowell Tiedt
IASB Delegate Assembly Representative	Connie McKean
Ad Hoc Building/Long Range Planning	Kristine Kilburg, Lowell Tiedt, Connie McKean