



MISSION STATEMENT
The mission of the Anamosa Community School District is to provide all students educational opportunities to learn and achieve in a rapidly changing global society

Anamosa Community School District

Board of Directors

Regular Meeting

High School Library

February 4, 2013 – 7:00 p.m.

TENTATIVE AGENDA

Exhibit

1. Call to Order
2. Roll Call and Determination of a Quorum
3. Adoption of Agenda
4. Communication from Individuals & Delegation
Recognize Visitors & Community Input
5. Consent Agenda (Review & Approval)
Personnel Appointments & Adjustments A
6. Teacher Presentation B

OLD BUSINESS:

1. Middle School Update C
2. Superintendent Search D
3. District Vision/Future Facilities Discussion E

NEW BUSINESS:

1. First Reading of Board Policies F
2. First Reading of New Board Policy 402.16 – Classified & Certified Employee Workday and Leave Determination G
3. Approve Admitting S. Tama Schools to WaMaC Conference H
4. Resolution Ordering a Special Election on the Issuance of \$16,950,000 General Obligation School Bonds I

REPORTS:

1. Committee Reports
2. Board Comments
3. Principal Reports
4. Superintendent Report

Adjourn

Important Dates

February 18, 2013 – Regular School Board Meeting 7:00 p.m.
February 19, 2013 – Special Board Meeting – Closed Session 8:00 p.m.
February 21, 2013 – Special Board Meeting – Closed Session 8:00 p.m.

BOARD OF EDUCATION MEETING
February 4, 2013

ISSUE: Personnel Appointments and Adjustments

BACKGROUND:

Routine personnel matters, as outlined in attachment, are recommended for approval.

THE RECOMMENDATION IS:

“The Board of Education approve the personnel items as listed.”

PERSONNEL APPOINTMENTS & ADJUSTMENTS – 2-4-13

BLDG. /SUBJECT **REASON** **EFF. DATE**

CERTIFIED STAFF

CLASSIFIED STAFF

COACHING/EXTRA-CURRICULAR

Nic Weers
Mitchell Hewitt

Assistant Boys' Track Coach
Assistant Boys' Baseball Coach

Volunteer Position
Open Position – Gerber

March, 2013
May, 2013

RESIGNATION

Mary Somerville
Cindy Meyer

Strawberry Hill Teacher – 3rd Grade
Anamosa Middle School Paraeducator

Retirement
Personal

End of 2012-2013 School Year
February 4, 2013

BOARD OF EDUCATION MEETING
February 4, 2013

ISSUE: Teacher Presentation

CONTACT: Brian Ney, Superintendent

BACKGROUND:

In response to the Board's request to have reports on "Good Things" that are happening in the District, Sixth grade teachers from Anamosa Middle School will be presenting on "I-time" at the sixth grade level.

INFORMATION ONLY

BOARD OF EDUCATION MEETING
February 4, 2013

ISSUE: New Middle School Update

CONTACT: Brian Ney, Superintendent

BACKGROUND:

An update on the new middle school will be given.

THE RECOMMENDATION IS:

If any action is needed, it will be taken here.

BOARD OF EDUCATION MEETING
February 4, 2013

ISSUE: Superintendent Search

CONTACT: Brian Ney, Superintendent

BACKGROUND:

Discussion can continue on the Superintendent Search process.

THE RECOMMENDATION IS:

If any action is needed, it will be taken here.

BOARD OF EDUCATION MEETING
February 4, 2013

ISSUE: District Vision/Future Facilities Discussion

CONTACT: Brian Ney, Superintendent

BACKGROUND:

Discussion can continue for future District facility construction.

Discussions of the security updates at Strawberry Hill Elementary will continue at this meeting

THE RECOMMENDATION IS:

If any action is needed, it will be taken here.

**BOARD OF EDUCATION MEETING
February 4, 2013**

ISSUE: First Reading of Board Policies

CONTACT: Brian Ney, Superintendent

BACKGROUND:

Please see the attached board policies either revised or reviewed for First Reading.

THE SUPERINTENDENT'S RECOMMENDATION IS:

“Approve First Reading of board policies listed.”

Board Policies for First Reading – February 4, 2013

<u>Reviewed</u>	<u>Revised</u>
100.0	302.4
101.1	302.5
101.2	302.6
101.4	302.7
102	305.1
102.E.1	305.2
102.E.3	305.3
103	306.2
200.0	
201.1	
201.2	
201.3	
201.4	
201.5	
201.6	
201.7	
201.8	
202.1	
202.2	
202.3	
202.4	
202.5	
202.6	
202.7	
203.1	
203.2	
203.4	
RP203.5	
203.6	
204.1	
204.2	
204.4	
204.5	
204.6	
204.8	
204.9	
204.10	
204.11	
205.1	
205.3	
300.0	
301.1	
301.2	
301.3	
301.4	
301.5	
301.6	
302.1	
302.2	
302.3	

**BOARD OF EDUCATION MEETING
February 4, 2013**

ISSUE: First Reading of New Board Policy 402.16 – Classified & Certified Employee Workday and Leave Determination

CONTACT: Brian Ney, Superintendent

BACKGROUND:

I am suggesting that we adopt the new policy 402.16 to clearly state how leaves are applied. We currently follow this policy for leaves except for the use of Personal Leave. We currently require that Personal Leave be used in ½ day increments. It does not seem necessary that we do this. For example, if an employee needs to meet with an attorney at 3:00 PM, they could take ¼ day and leave at 2:00 or take ½ day and leave at noon. Keeping the employee at work seems to be a better choice.

THE SUPERINTENDENT’S RECOMMENDATION IS:

“approve the first reading of the policy on Use of Leave.”

**CLASSIFIED AND CERTIFIED EMPLOYEE WORKDAY
AND LEAVE TIME DETERMINATION**

Policy: The workday for all full-time classified (hourly) and certified employees shall be based on 8 hours, not including the lunch break. The workday for employees that are less than full-time shall be based on the hours stated in their contract or letter of employment.

If a classified (hourly) employee works an alternate schedule during the summer, such as four days of 10 hours each, leave time shall be based on the regular 8 hour workday. An employee who takes a full day of leave under the alternate schedule shall be charged 1.25 days from the available leave total.

In cooperation with their employees, Directors of the departments shall establish the specific basic workday hours for each employee under their supervision.

In cooperation with the employees, the Superintendent shall establish the specific basic workday hours for the Directors and the Building Administrators.

In cooperation with the Superintendent, the Board of Directors shall establish the specific basic workday hours for the Superintendent.

Leave use shall be based on the employee's established basic work day.

All types of leave (e.g. vacation, sick, personal, bereavement) may be used in increments of $\frac{1}{4}$ day, $\frac{1}{2}$ day, $\frac{3}{4}$ day, or 1 day.

Requirements of Master Contracts will be followed in the implementation of this policy.

Approved _____

**BOARD OF EDUCATION MEETING
February 4, 2013**

ISSUE: Approve Admitting S. Tama Schools to WaMaC Conference

CONTACT: Brian Ney, Superintendent

BACKGROUND:

South Tama has asked to be admitted to the WaMaC Conference. We are losing Waterloo Columbus after the summer season, so there is a vacancy. The Superintendents have voted 14-1 to admit them. A second vote by Superintendents is required, and many are asking for a Board vote to approve this. It is still not determined whether S. Tama would join in the fall of 2013 or the fall of 2014.

THE RECOMMENDATION IS:

“ approve the admission of S. Tama into the WaMaC Conference.”

BOARD OF EDUCATION MEETING
February 4, 2013

ISSUE: Resolution Ordering a Special Election on the Issuance of \$16,950,000 General Obligation School Bonds

CONTACT: Brian Ney, Superintendent

BACKGROUND:

Attached please find a copy of the Resolution ordering a Special Election on the issuance of \$16,950,000 General Obligation School Bonds.

RECOMMENDATION

Approve Resolution ordering a Special Election on the issuance of \$16,950,000 General Obligation School Bonds.

February 4, 2013

The Board of Directors of the Anamosa Community School District, in the Counties of Jones and Linn, State of Iowa, met in _____ session, in the High School Library, 209 Sadie Street, Anamosa, Iowa, at 7:00 o'clock P.M., on the above date. There were present Vice-President _____, in the chair, and the following named Board Members:

Absent: _____

The Vice-President of the Board called the meeting together and stated that a Petition had been filed purporting to be signed by eligible electors of the School District numbering at least 25% of those voting at the last election of school officials. The Petition requests that an election be called on the issuance of bonds in an amount not to exceed \$16,950,000, to provide funds to build, construct, furnish and equip additions to the existing High School building, including a Performing Arts Center, instructional space and athletic facilities, and related remodeling; to remodel, repair, reconstruct, improve, furnish and equip the existing High School building and site; to construct, improve, furnish and equip athletic facilities at the existing Middle School site; and to remodel, repair, reconstruct, improve, furnish and equip the existing Elementary School building and improve the site.

The Vice-President submitted the Petition to the Board which examined the Petition. _____ qualified electors voted at the last election of school officials; the number of eligible electors who have signed the petition is _____.

Director _____ introduced the following Resolution and moved its adoption. Director _____ seconded the motion to adopt and, on roll call, the vote was:

AYES: _____

NAYS: _____

The Vice-President declared the Resolution adopted as follows:

**RESOLUTION ORDERING A SPECIAL ELECTION ON THE
ISSUANCE OF \$16,950,000 GENERAL OBLIGATION
SCHOOL BONDS**

WHEREAS, there has been filed with the Vice-President of this Board a Petition of eligible electors of this School District asking that an election be called to submit the question of contracting indebtedness and issuing bonds of the School District in an amount not to exceed \$16,950,000 to provide funds to build, construct, furnish and equip additions to the existing High School building, including a Performing Arts Center, instructional space and athletic facilities, and related remodeling; to remodel, repair, reconstruct, improve, furnish and equip the existing High School building and site; to construct, improve, furnish and equip athletic facilities at the existing Middle School site; and to remodel, repair, reconstruct, improve, furnish and equip the existing Elementary School building and improve the site; and

WHEREAS, this Board has examined the Petition and finds that it is signed by eligible electors of the School District numbering at least 25% of those voting at the last election of school officials and that the purposes set forth in the petition cannot be accomplished within the

limit of one and one-quarter percent of the assessed value of the taxable property in the School District; and

WHEREAS, the proposal for the issuance of Bonds or any other proposal incorporating any portion of it has not or will not have been submitted to the qualified electors of the School District for a period of at least six months prior to the date of election being called in these Proceedings;

NOW, THEREFORE, IT IS RESOLVED BY THE ANAMOSA COMMUNITY SCHOOL DISTRICT, IN THE COUNTIES OF JONES AND LINN, STATE OF IOWA:

Section 1. That an election is called of the qualified electors of the Anamosa Community School District in the Counties of Jones and Linn, State of Iowa, on Tuesday, April 2, 2013. The following Proposition is approved, and the Secretary is authorized and directed to submit and file the Proposition for the Ballot with the Jones County Commissioner of Elections at least 46 days prior to the election:

SHALL THE FOLLOWING PUBLIC MEASURE BE ADOPTED?

PROPOSITION A

YES []

NO []

Shall the Board of Directors of the Anamosa Community School District in the Counties of Jones and Linn, State of Iowa, be authorized to contract indebtedness and issue General Obligation Bonds in an amount not to exceed \$16,950,000 to provide funds to build, construct, furnish and equip additions to the existing High School building, including a Performing Arts Center, instructional space and athletic facilities, and related remodeling; to remodel, repair, reconstruct, improve, furnish and equip the existing High School building and site; to construct, improve, furnish and equip athletic facilities at the existing Middle School site; and to remodel, repair, reconstruct, improve, furnish and equip the existing Elementary School building and improve the site?

[END OF BALLOT LANGUAGE]

Section 2. That the notice of the election and ballot form used at the election shall be prepared in accordance with the provisions of the Iowa Code and Iowa Administrative Rules. The District requests the polls will open at 12:00 o'clock Noon and close at 8:00 o'clock P.M.

Section 3. That the Election Board for the voting precinct or precincts be appointed by the County Commissioner of Elections, not less than 15 days before the date of the election, a certified copy of which appointment must be officially placed on file in the office of the Secretary.

Section 4. The Commissioner of Elections is requested and directed to make publication of the Notice of Election at least once, not less than four days nor more than twenty days prior to the date of the election, in a legal newspaper, printed wholly in the English language, as defined by Iowa Code section 618.3.

Section 5. The *Anamosa Journal Eureka*, a legal newspaper, is published within the District and is hereby designated to make the publication of the Notice of Election.

Section 6. That the County Commissioner of Elections shall prepare all ballots and election registers and other supplies as necessary for the proper and legal conduct of this election and the Secretary of the Board is authorized and directed to cooperate with the Commissioner of Elections in the preparation of the necessary proceedings.

Section 7. That the Secretary is directed to file a certified copy of this Resolution in the Office of the County Commissioner of Elections to constitute the "written notice" to the County Commissioner of Elections of the election date, required to be given by the governing body under the provisions of Iowa Code Chapter 47.

PASSED AND APPROVED this 4th day of February, 2013.

VICE-PRESIDENT, Board of Directors

ATTEST:

SECRETARY, Board of Directors

CERTIFICATE

STATE OF IOWA
COUNTY OF JONES

)
) SS
)

I, the undersigned Secretary of the Board of Directors of the Anamosa Community School District, in the Counties of Jones and Linn, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action was duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand this _____ day of _____, 2013.

Secretary of the Board of Directors of the
Anamosa Community School District

Board of Education Committees

Policy Committee	Rich Crump, Kristine Kilburg, Kandi Behnke
Negotiations Committee	Anna Mary Riniker, Kristine Kilburg, Kandi Behnke
PPEL & Facilities Committee	Connie McKean, Rich Crump, Anna Mary Riniker
CADRE	Connie McKean, Rich Crump, Shaun Lambertsen
Jones Co. Conf. Bd.	Lowell Tiedt
IASB Delegate Assembly Representative	Connie McKean
Ad Hoc Building/Long Range Planning	Lowell Tiedt, Kristine Kilburg, Shaun Lambertsen