



MISSION STATEMENT
 The mission of the Anamosa Community School District is to provide all students educational opportunities to learn and achieve in a rapidly changing global society

Anamosa Community School District
Board of Directors
Regular Meeting
High School Library
April 1, 2013 – 7:00 p.m.

Public Hearing 7:00 p.m. – Certified Budget for 2013-2014
Public Hearing 7:05 p.m. – 2012-2013 Budget Amendment

TENTATIVE AGENDA

Exhibit

1. Call to Order
2. Roll Call and Determination of a Quorum
3. Adoption of Agenda
4. Communication from Individuals & Delegation
Recognize Visitors & Community Input
5. Consent Agenda (Review & Approval)
Personnel Appointments & Adjustments
6. Teacher Presentation

A
B

OLD BUSINESS:

1. Middle School Update
2. District Vision/Future Facilities Discussion
3. Certified Annual Budget for 2013-2014
4. 2012-2013 Budget Amendment
5. Cell Phone Use Policy

C
D
E
F
G

NEW BUSINESS:

1. Student Achievement Presentation
2. Approval of Ecuador/ Galapagos Island Trip in June of 2014
3. Fundraising for New Travel Club - RAW (Raiders Around the World)

H
I
J

REPORTS:

1. Committee Reports
2. Board Comments
3. Principal Reports
4. Superintendent Report

Adjourn

Important Dates

April 15, 2013 – 7:00 p.m. Regular School Board Meeting
 May 6, 2013 – 7:00 p.m. Regular School Board Meeting

An explanation of board exhibits can be viewed at www.anamosa.k12.ia.us or requested in their entirety by contacting the Anamosa Community School District Central Office.

Posted: 3-28-13

BOARD OF EDUCATION MEETING
April 1, 2013

ISSUE: Personnel Appointments and Adjustments

BACKGROUND:

Routine personnel matters, as outlined in attachment, are recommended for approval.

THE RECOMMENDATION IS:

“The Board of Education approve the personnel items as listed.”

BOARD OF EDUCATION MEETING
April 1, 2013

ISSUE: Teacher Presentation

CONTACT: Brian Ney, Superintendent

BACKGROUND:

In response to the Board's request to have reports on "Good Things" that are happening in the District, Angie Lawrence and other high school teachers will be presenting on using Moodle in instruction.

INFORMATION ONLY

BOARD OF EDUCATION MEETING
April 1, 2013

ISSUE: New Middle School Update

CONTACT: Brian Ney, Superintendent

BACKGROUND:

An update on the new middle school will be given.

THE RECOMMENDATION IS:

If any action is needed, it will be taken here.

BOARD OF EDUCATION MEETING
April 1, 2013

ISSUE: District Vision/Future Facilities Discussion

CONTACT: Brian Ney, Superintendent

BACKGROUND:

Discussion can continue for future District facility construction.

The roofs at Strawberry Hill and Anamosa High School both need to be inspected. Attached you will find information on our options.

THE RECOMMENDATION IS:

If any action is needed, it will be taken here.

Anamosa CSD, Roof evaluation, February 12, 2013

options	cost for review	Prof/Con
Call contractor--fix it (we can give you names of good contractors)	free	No roof evaluation, just fixing leaks. Same person evaluating as repairing.
Call roof manufacturer company	free	They'll roll cost into repair...example: instead of \$40...\$120 for part.
Septagon	free	They put on the roof, so they're evaluating their own work. May roll cost of evaluation into repair. Same person reviewing as repairing.
EMC Insurance: An independent roof consultant	expect \$1,500-\$2,000 for both schools	Not selling anything. Unbiased. --they spend a lot of time traveling--might not get the same guy every time.
Shive-Hattery roofing consultant	expect \$1,500-\$2,000 for both schools	Not selling anything. Unbiased. Can probably save money during repair because solutions aren't geared to one product or another, and will only fix what needs fixed. Provided roof evaluation for Olin CSD last year.

What would Shive-Hattery work include:

1. Basic investigation
2. Full report and envelope review, try to chase down leaks occurring while on site.
3. Repair recommendation or replacement, not a full in-depth design.

What it would not include:

1. Would not include identifying every leak. This would be done on a Time and Material basis because it may involve several trips. at several different times of the year (in different temps and wind conditions).

Concerns based on phone conversation with Tom Rogers

1. Roof is standing seam metal over an existing roof system. This makes evaluation difficult.
2. At the high school, there may be a dead space between the roofs to help evaluation to some degree.
3. Strawberry Hill is a big school with many roof assemblies- sprawling and at different levels, with a lot of transitions.
4. There's snow on the roofs now which makes review impossible at this time- but if leaks occur it could be condensation.
5. Leaks are not consistent, which may indicate that the leaks may occur at different temperatures and/or at different wind speeds. This makes review difficult. To identify a leak, there's a chance that review can't be done in one trip.
6. Some may have three roof systems- this adds to complexity and a weight review by a struct. engineer may be approp. in the future.
7. The elementary may or may not have a crawl space between the two roofs- Tom Rogers to verify.
8. Note are areas that have more than two roof systems do not meet code, and may overlay over existing roof--must be approved by structural engineer prior to installation.

**BOARD OF EDUCATION MEETING
April 1, 2013**

ISSUE: Certified Budget for 2013-2014

CONTACT: Business Manager Linda Von Behren

BACKGROUND:

The proposed Certified Budget for 2013-2014 is attached as presented at the previous meeting and as published.

While allowable growth has not yet been set by the State Legislature for 2013-2014, the attached budget is based on a 0% allowable growth rate. The tax rate will be adjusted automatically by the Department of Management once the allowable growth rate has been set. The total levy rate would be \$15.04 to \$15.27 depending upon the final allowable growth rate.

The attached budget includes \$3.30 debt service levy which is subject to voter approval with tomorrow's bond referendum.

THE SUPERINTENDENT'S RECOMMENDATION IS:

"to approve the 2013-2014 Certified Budget as presented."

**NOTICE OF PUBLIC HEARING
PROPOSED ANAMOSA SCHOOL BUDGET SUMMARY
FISCAL YEAR 2013-2014**

Department of Management - Form S-PB-8

		Budget 2014	Re-est. 2013	Actual 2012	Avg % 12-14
Taxes Levied on Property	1	4,756,256	3,901,600	3,958,528	9.6%
Utility Replacement Excise Tax	2	89,373	76,544	86,688	1.5%
Income Surtaxes	3	458,845	484,310	458,842	0.0%
Tuition/Transportation Received	4	863,550	855,000	826,881	
Earnings on Investments	5	66,234	68,654	66,271	
Nutrition Program Sales	6	408,000	408,000	367,541	
Student Activities and Sales	7	671,100	671,270	729,471	
Other Revenues from Local Sources	8	1,791,486	1,795,649	1,659,834	
Revenue from Intermediary Sources	9	0	0	1,858	
State Foundation Aid	10	7,136,424	7,210,659	7,686,298	
Instructional Support State Aid	11	39,534	0	0	
Other State Sources	12	66,430	111,244	102,381	
ARRA Fiscal Stabilization (in formula)	13	0	0	0	
Title I Grants	14	144,000	160,989	144,237	
IDEA and Other Federal Sources	15	476,500	810,804	1,001,390	
Total Revenues	16	16,967,732	16,554,723	17,090,220	
General Long-Term Debt Proceeds	17	6,862,875	9,965,000	5,890,000	
Transfers In	18	760,497	698,647	668,965	
Proceeds of Fixed Asset Dispositions	19	0	587,675	2,175	
Total Revenues & Other Sources	20	24,591,104	27,806,045	23,651,360	
Beginning Fund Balance	21	17,657,352	10,015,853	12,547,210	
Total Resources	22	42,248,456	37,821,898	36,198,570	
*Instruction	23	10,258,805	9,504,113	9,024,171	6.6%
Student Support Services	24	543,330	505,097	476,324	
Instructional Staff Support Services	25	599,860	401,257	341,435	
General Administration	26	864,340	588,501	530,671	
School/Building Administration	27	703,786	605,901	692,412	
Business & Central Administration	28	209,674	200,158	212,143	
Plant Operation and Maintenance	29	1,143,926	1,054,549	1,086,683	
Student Transportation	30	786,391	749,479	718,469	
This row is intentionally left blank	31	0	0	0	
*Total Support Services (lines 24-31)	31A	4,851,307	4,104,942	4,058,137	9.3%
*Noninstructional Programs	32	1,163,953	1,132,269	1,172,061	-0.4%
Facilities Acquisition and Construction	33	10,200,000	4,168,438	10,695,002	
Debt Service	34	1,162,588	77,196	123,118	
AEA Support - Direct to AEA	35	531,836	478,941	483,603	
*Total Other Expenditures (lines 33-35)	35A	11,894,424	4,724,575	11,301,723	2.6%
Total Expenditures	36	28,168,489	19,465,899	25,556,092	
Transfers Out	37	760,497	698,647	626,625	
Total Expenditures & Other Uses	38	28,928,986	20,164,546	26,182,717	
Ending Fund Balance	39	13,319,470	17,657,352	10,015,853	
Total Requirements	40	42,248,456	37,821,898	36,198,570	

Proposed Tax Rate (per \$1,000 taxable valuation)

15.27295

Location of Public Hearing:

Date of Hearing:

Time of Hearing:

Anamosa High School Library

04/01/13

7:00p.m.

xx/xx/xx

The Board of Directors will conduct a public hearing on the proposed 2013/14 school budget at the above-noted location and time. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the district secretary. A copy of the details will be furnished upon request.

**ADOPTION OF BUDGET AND TAXES
JULY 1, 2013-JUNE 30, 2014**

Department of Management - Form S-TX

ANAMOSA

District Number 0234

Total Special Program Funding

Instructional Support (A&L line 10.5)	097	677,176
Educational Improvement (A&L line 11.3)	099	0
Voted Physical Plant & Equipment (A&L line 19.3)	105	218,264

Special Program Income Surtax Rates

Instructional Support (A&L line 10.15)	096	7
Educational Improvement (A&L line 11.4)	098	0
Voted Physical Plant & Equipment (A&L line 19.4)	104	0

Utility Replacement and Property Taxes Adopted

		Utility Replacement AND Property Tax Dollars	Levy Rate	Property Taxes Levied	Estimated Utility Replacement Dollars
Levy to Fund Combined District Cost (A&L line 15.3)	1	3,166,983			
+Educational Improvement Levy (A&L line 15.5)	2	0			
+Cash Reserve Levy - SBRC (A&L line 15.9)	3	0			
+Cash Reserve Levy - Other (A&L line 15.10)	4	0			
-Use of Fund Balance to Reduce Levy (A&L line 15.11)	5	0			
=Subtotal General Fund Levy (A&L line 15.14)	6	3,166,983	10.09014	3,107,938	59,045
+Instructional Support Levy (A&L line 15.13)	7	20,663	.06343	20,292	371
=Total General Fund Levy (A&L line 15.12)	8	3,187,646	10.15357	3,128,230	59,416
	9				
+Management	10	257,000	.81881	252,208	4,792
+Amana Library	11	0	.00000	0	0
Voted Physical Plant & Equipment (Loan Agreement)	12	0			
+Voted Physical Plant & Equipment (Capital Project)	13	218,264			
=Subtotal Voted Physical Plant & Equipment	14	218,264	.67000	214,343	3,921
+Regular Physical Plant & Equipment	15	107,503	.33000	105,572	1,931
=Total Physical Plant & Equipment	16	325,767			
	17				
Reorganization Equalization Levy	18	0	.00000	0	0
Emergency Levy (for Disaster Recovery)	19	0	.00000	0	0
Public Education/Recreation (Playground)	20	0	.00000	0	0
Debt Service	21	1,075,216	3.30057	1,055,903	19,313
GRAND TOTAL	22	4,845,629	15.27295	4,756,256	89,373

1-1-12 Taxable Valuation	WITH Gas & Electric Utilities	313,869,232	WITHOUT Gas&Elec	308,017,369
1-1-12 Tax Increment Valuation	WITH Gas & Electric Utilities	11,898,000	WITHOUT Gas&Elec	11,898,000
1-1-12 Debt Service, PPEL, ISL Valuation	WITH Gas & Electric Utilities	325,767,232	WITHOUT Gas&Elec	319,915,369

I certify this budget is in compliance with the following statements:

- The prescribed Notice of Public Hearing and Proposed Budget Summary (Form S-PB) was lawfully published, with said publication being evidenced by verified and filed proof of publication.
- The budget hearing notice was published not less than 10 days, nor more than 20 days, prior to the budget hearing.
- Adopted property taxes do not exceed published amounts.
- Adopted expenditures do not exceed published amounts for any of the four individual expenditure categories, or in total.
- Adopted property taxes meet the debt service and loan agreement needs identified on Form 703. Debt service levy for GO bond payments only.
- This budget was certified on or before April 15, 2013.

_____ District Secretary

_____ County Auditor

FY 2014 BUDGET YEAR WORKSHEET - Page 1

Dist Number:

0234

	General (10)	Activity (21)	Management (22)	Special Revenue			This Column is Blank
				PERL (24)	Equal(25) / Lib(29) / Spec Rev(27)	Emg Levy (26) / Disaster R (28)	
Resources:							
1 Taxes Levied on Property	3,128,230		252,208	0	0	0	1
2 Utility Replacement Excise Tax	59,416		4,792	0	0	0	2
3 Income Surtaxes	458,845						3
4 Tuition/Transportation Received	863,550						4
5 Earnings on Investments	35,000	750					5
6 Nutrition Program Sales							6
7 Student Activities and Sales	5,500	665,600					7
8 Other Revenues from Local Sources	195,000		5,500				8
9 Revenue from Intermediary Sources							9
10 State Foundation Aid	7,136,424						10
11 Instructional Support State Aid	39,534						11
12 Other State Sources	52,400		200				12
13 ARRA Fiscal Stabilization (in formula)							13
14 Title I Grants	144,000						14
15 IDEA and Other Federal Sources	282,500						15
16 Total Revenues	12,400,399	666,350	262,700	0	0	0	16
17 General Long-Term Debt Proceeds							17
18 Transfers In/Special Items/Upward Adj							18
19 Proceeds of Fixed Asset Dispositions							19
20 Total Revenues & Other Sources	12,400,399	666,350	262,700	0	0	0	20
21 Beginning Fund Balance	4,176,236	171,202	119,813	0	0	0	21
22 Total Resources	16,576,635	837,552	382,513	0	0	0	22
Requirements:							
23 Instruction	9,350,000	665,600	208,838				23
24 Student Support Services	543,330						24
25 Instructional Staff Support Services	474,310						25
26 General Administration	272,163						26
27 School/Building Administration	703,786						27
28 Business & Central Administration	206,174		3,500				28
29 Plant Operation and Maintenance	944,244		72,125				29
30 Student Transportation	762,000		22,391				30
31 This row is intentionally left blank							31
32 Noninstructional Programs							32
33 Facilities Acquisition and Construction							33
34 Debt Service (Principal, interest, fiscal charges)							34
35 AEA Support - Direct to AEA	531,836						35
36 Total Expenditures	13,787,843	665,600	306,854	0	0	0	36
37 Transfers Out/Special Items/Down Adj							37
38 Total Expenditures & Other Uses	13,787,843	665,600	306,854	0	0	0	38
39 Ending Fund Balance	2,788,792	171,952	75,659	0	0	0	39
40 Total Requirements	16,576,635	837,552	382,513	0	0	0	40

FY 2014 BUDGET YEAR WORKSHEET - Page 2

Department of Management - Form S-W2

ANAMOS A

0234

Resources:	Capital Projects (30-39)			Debt Service (40)	Proprietary		Re-estimated FY13	Actual FY12
	Sales Tax (33)	PPEL (36)	Other Cap Proj		Nutrition (61)	Oth Entp (62-69)		
1		319,915		1,055,903			3,901,600	3,958,528
2		5,852		19,313			76,344	86,688
3							484,310	458,842
4							853,000	826,881
5	13,000	500		16,834	50	100	68,654	66,271
6					408,000		408,000	367,541
7							671,270	729,471
8	965,000	3,500				622,486	1,795,649	1,659,834
9							0	1,858
10							7,210,659	7,686,298
11							0	0
12		230			5,500	8,100	111,244	102,381
13							0	0
14					194,000		160,989	144,237
15					607,550		810,804	1,001,390
16	978,000	329,997	0	1,092,050	630,686		16,534,723	17,090,220
17			6,862,875				9,965,000	5,890,000
18				760,497			698,647	668,965
19							587,675	2,175
20	978,000	329,997	6,862,875	1,832,547	607,550	630,686	27,806,045	23,651,360
21	1,185,837	475,920	9,865,000	1,497,082	78,898	87,364	10,015,853	12,547,210
22	2,163,837	805,917	16,727,875	3,349,629	686,448	718,050	37,821,898	36,198,570
Requirements:								
23		10,000				24,367	9,504,113	9,024,171
24							505,097	476,324
25		125,000				550	401,257	341,435
26	85,000		500,000		4,902	2,275	588,501	530,671
27							605,901	692,412
28							200,158	212,143
29		45,000			6,500	76,057	1,054,549	1,086,683
30						2,000	749,479	718,469
31							0	0
32					626,000	537,953	1,132,269	1,172,061
33	250,000	150,000	9,800,000				4,168,438	10,695,002
34				1,162,588			77,196	123,118
35							478,941	483,603
36	335,000	330,000	10,300,000	1,162,588	637,402	643,202	19,465,899	25,556,092
37	760,497						698,647	626,625
38	1,095,497	330,000	10,300,000	1,162,588	637,402	643,202	20,164,546	26,182,717
39	1,068,340	475,917	6,427,875	2,187,041	49,046	74,848	17,657,352	10,015,853
40	2,163,837	805,917	16,727,875	3,349,629	686,448	718,050	37,821,898	36,198,570

**LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS
ANAMOSA**

Form includes ALL long term debt. Row 1 FINAL COLUMN is only Loans paid by VPPEL Tax. Rows 3-25 FINAL COLUMN is only G.O. Debt paid by Debt Service Tax.

Project Name (A)	Amount of Issue (B)	Date Certified to County Auditor (C)	Principal Due FY14 (D)	Interest Due FY14 +(E)	Bond Registration Due FY14 +(F)	Total Obligation Due FY14 =(G)	Amount Paid from Other Sources & Fund Balance in Appropriate Fund -(H)	VPPEL Loan Paid by VPPEL Taxes or GO Bond Amount Paid by Budget Year Debt Service Taxes =(I)
(1) All Voted PPEL Loan agreements on this line						0		0
(2) All Other Long Term Debt Below this line								
(3) 2013 GO Bonds	16,950,000		825,000	249,716	500	1,075,216		1,075,216
(4) Series 2010A - QSCB's	1,500,000		70,433			70,433	70,433	0
(5) Series 2010B - QSCB's	1,300,000		61,042			61,042	61,042	0
(6) Series 2010C - QSCB's	1,000,000		46,955			46,955	46,955	0
(7) Series 2011A - QSCB's	1,000,000		61,026			61,026	61,026	0
(8) Series 2011B - QSCB's	4,200,000		260,920			260,920	260,920	0
(9) Series 2011C - QSCB's	2,000,000		124,248			124,248	124,248	0
(10) Series 2012A - QSCB - Direct Pay Bonds	1,600,000		50,000	320		50,320	50,320	0
(11) Series 2012B - Sales Tax Revenue Bonds	2,290,000		15,000	70,553		85,553	85,553	0
(12)						0		0
(13)						0		0
(14)						0		0
(15)						0		0
(16)						0		0
(17)						0		0
(18)						0		0
(19)						0		0
(20)						0		0
(21)						0		0
(22)						0		0
(23)						0		0
(24)						0		0
(25)						0		0
(26) Totals (Lines 3-25)			1,514,624	320,589	500	1,835,713	760,497	1,075,216

**BOARD OF EDUCATION MEETING
April 1, 2013**

ISSUE: 2012-2013 Budget Amendment

CONTACT: Business Manager Linda Von Behren

BACKGROUND:

The proposed amendment of the FY 2013 budget was reviewed at the previous meeting. The document is attached as previously presented and as published.

This amendment does not impact taxes to be paid in the fiscal year ending June 30, 2013.

THE SUPERINTENDENT'S RECOMMENDATION IS:

“to approve the FY 2013 budget amendment as presented.”

Department of Management
Form S-A Publication

**NOTICE OF PUBLIC HEARING
ANAMOSA SCHOOL DISTRICT
AMENDMENT OF CURRENT BUDGET
FISCAL YEAR 2012/2013**

Date of Public Hearing: April 1, 2013

Time of Public Hearing: 7:05 p.m.

Location of Public Hearing: Anamosa High School Library

The Board of Directors will conduct a public hearing at the above-noted time and place for the purpose of amending the current school budget by changing estimates of expenditures in the following areas by the following amounts:

Area	From	To	Reasons
Instruction			
Total Support Services	4,348,353	4,598,353	Include IS3 Grant, bus purchase & other expenditures
Noninstructional Programs			
Total Other Expenditures	3,321,540	5,121,540	M.S Project expenses, deconstruction of old M.S.

This change in estimates of expenditures will be financed from increased receipts and balances not budgeted or considered in the current budget. There will be no increase in taxes to be paid in the fiscal year ending June 30, 2013. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed amendment. A detailed statement of additional receipts other than taxes, balances on hand at the close of the preceding fiscal year, and proposed expenditures, both past and anticipated, will be available at the hearing.

**BOARD OF EDUCATION MEETING
April 1, 2013**

ISSUE: Cell Phone Use Policy

CONTACT: Superintendent Brian Ney

BACKGROUND:

The recommended changes and additions to procedures/handbooks are included. Matt English wanted to make sure that he will still be able to respond to calls to the bus garage when he is driving a bus. I believe the policy allows this.

I also included the phrase, "while students are on board." If the main concern by parents is student safety, this phrase responds to that concern. If the Board wants to remove this phrase and maintain the restrictions at all times, that change can be made.

THE SUPERINTENDENT'S RECOMMENDATION IS:

"approve the Cell Phone Use procedures and changes to handbooks to take effect as soon as drivers have been notified."

This is suggested to be included in the Handbook for Transportation Department. This would be added under the "Specifically for Transportation Department" after item #5 of the current handbook.

Cellphone usage – **All drivers are required to** limit the usage of a cell phone **while students are on board** any School-owned vehicle or School Bus to communications involving:

- School business that should not or cannot be transmitted over the 2-way Radio
- Personal emergencies

Drivers who violate this policy are subject to disciplinary action up to and including termination of employment with the School district.

For addition to Transportation Handbook as a separate page to be kept on file each School Year.

I acknowledge the receipt and understanding of the Transportation Department Handbook for the current School Year.

Date _____

Date _____

Driver _____

Director _____

Procedures and Expectations for using School Vehicles (9 Passenger and under)

To request to use a School-owned vehicle:

- Fill out a Trip Request form available at your building's office.
- Turn in your request to your building Principal or Supervisor for approval. On the form is an area to mark to verify that a copy of your current Driver's License is on file with the District Office. If not, please include a copy with your request. Copies are required the first time you use a vehicle each school year or a new copy if you have renewed your license.
- Please submit all requests at least 5 business days before your trip to allow for Principal/Supervisor approval, Superintendent approval, and time for internal mail delays.
- After approval, you should get a pink copy back through channels.

Trip Procedures:

- If your trip occurs on a regular business day from 6:30 am to 4 pm, you will be able to pick up the vehicle at the Bus Garage. If outside of regular hours or on a day the Garage is closed, you will need to pick up keys ahead of time. The vehicle must remain at the Bus Garage until departure unless you live outside of the District and your home is between Anamosa and your destination.
- When you arrive to get your vehicle, check in with the Transportation Director or Mechanic if available.

Rules for the Road:

- Your trip should be logged in with a starting mileage recorded on the vehicle's Log Sheet.
- Be sure you are familiar with all vehicle controls before you leave. Do this by checking the Vehicle Inspection list on the back of the mileage log sheet on the clipboard. If you have any questions, feel free to ask.
- Ask or look for the location of the med kit and fire extinguisher in the vehicle you are using. These are required in all school vehicles which may carry passengers on a regular basis.
- Speed limits are to be observed. Headlights are required at all times. Do not rely on automatic headlights. Seatbelts are required to be used by all passengers while the vehicle is in use. Remember that you are a representative of the Anamosa CSD, and the vehicle you are using is clearly identified. If you are violating the law or driving recklessly or dangerously, observers have been known to call the Superintendent to make a report. The safety of the driver and all passengers is of primary importance.
- **Driver cell phone usage must be kept to Emergency Use Only when driving. If you must make a non-emergency contact with someone, safely pull off the road or ask a passenger to place a call for you. Texting or reading/responding to email is prohibited at all times by State Law.**
- If you need fuel while on the road, make sure you get a receipt. Turn the receipt in to the Transportation Director or Central Office afterwards.

When you return:

- Log out on the vehicle's mileage sheet. Make a note on the log sheet if there are any problems with the vehicle. Remove any accumulated trash. A dumpster is available in the front of the Garage.
- Secure and lock the vehicle. If the Garage is open, drop the keys off with the Director or Mechanic if available. Otherwise, drop the keys in the black flapper door to the right of the front walk in door to the Garage.

**BOARD OF EDUCATION MEETING
April 1, 2013**

ISSUE: Student Achievement Presentation

CONTACT: Brian Ney, Superintendent

BACKGROUND:

Kelly Jones from Grant Wood AEA will present our Achievement results from Iowa Assessments from the fall of 2012. Our goals for next year will also be discussed. The same information is being presented to CADRE at 5:30 PM on April 1.

THE SUPERINTENDENT'S RECOMMENDATION IS:

“accept the report and approve the Student Achievement Goals for 2013-14.”

**BOARD OF EDUCATION MEETING
April 1, 2013**

ISSUE: Approval of Ecuador/Galapagos Island Trip in June of 2014

CONTACT: Brian Ney, Superintendent

BACKGROUND:

According to Board Policy 603.7, any field trip outside the state must have the approval of the Board.

High school teachers Angie Lawrence and Mary Sue Vernon are planning and will accompany high school students on a trip in June of 2014. This is part of the new travel club, RAW (Raiders around the World).

- Traveling June 9 - June 16, 2014 with EF Tours.
- Flying out of Cedar Rapids and arriving in Quito, Ecuador where we will tour the city.
- Fly to the Galapagos Islands and stay there for 4 days hiking, snorkeling, and learning about the wildlife and the ecosystem. We fly back to Quito and visit the National Volcano Park there.
- Return to Iowa.

THE SUPERINTENDENT'S RECOMMENDATION IS:

“Approve out-of-state field trip to Ecuador/Galapagos Island in June, 2014.”

**BOARD OF EDUCATION MEETING
April 1, 2013**

ISSUE: Fundraising for New Travel Club – RAW (Raiders around the World)

CONTACT: Brian Ney, Superintendent

BACKGROUND:

If the Ecuador/Galapagos Island Trip is approved, that group would like to get the following fundraisers approved to help defray some of the cost for the trip.

- June -Parking Cars at J&P Cycles Open House
- July - ushering at the Great Jones County Fair
- October - raffle and luncheon during Pumpkin Fest
- Any other fundraising that may arise but not in competition with other groups

THE SUPERINTENDENT’S RECOMMENDATION IS:

“Approve fundraising as listed for Ecuador/Galapagos Island Trip.”

Board of Education Committees

Policy Committee	Rich Crump, Kristine Kilburg, Kandi Behnke
Negotiations Committee	Anna Mary Riniker, Kristine Kilburg, Kandi Behnke
PPEL & Facilities Committee	Connie McKean, Rich Crump, Anna Mary Riniker
CADRE	Connie McKean, Rich Crump, Shaun Lambertsen
Jones Co. Conf. Bd.	Lowell Tiedt
IASB Delegate Assembly Representative	Connie McKean
Ad Hoc Building/Long Range Planning	Lowell Tiedt, Kristine Kilburg, Shaun Lambertsen