



MISSION STATEMENT
The mission of the Anamosa Community School District is to provide all students educational opportunities to learn and achieve in a rapidly changing global society

Anamosa Community School District

Board of Directors

Regular Meeting

High School Library

January 3, 2011 – 7:00 p.m.

TENTATIVE AGENDA

Exhibit

1. Call to Order
2. Roll Call and Determination of a Quorum
3. Adoption of Agenda
4. Communication from Individuals & Delegation
Recognize Visitors & Community Input
5. Consent Agenda (Review & Approval)
Personnel Appointments & Adjustments

A

OLD BUSINESS:

1. Contract Amendment with DLR Architects
2. 2011-2012 High School Program of Studies –Addition of Courses
3. Septagon Contract for Construction Management Services

B

C

D

NEW BUSINESS:

1. *CADRE* Membership Approval
2. Section 125 Cafeteria Plan and Amendments
3. Depository Limit and Approved Institution

E

F

G

REPORTS:

1. Committee Reports
2. Board Comments
3. Superintendent Report

Adjourn

Important Dates

January 15, 2011 – Foundation Cash Raffle & Auction 6:30 p.m.
January 17, 2011 – Regular Board Meeting at St. Hill Computer Lab
February 7, 2011 – Regular Board Meeting
February 21, 2011 – Regular Board Meeting

An explanation of board exhibits can be viewed at www.anamosa.k12.ia.us or requested in their entirety by contacting the Anamosa Community School District Central Office.

Posted: 12-29-10

BOARD OF EDUCATION MEETING
January 3, 2011

ISSUE: Personnel Appointments and Adjustments

BACKGROUND:

Routine personnel matters, as outlined in attachment, are recommended for approval.

THE RECOMMENDATION IS:

“The Board of Education approve the personnel items as listed.”

PERSONNEL APPOINTMENTS & ADJUSTMENTS – 1-3-2011

<u>BLDG. /SUBJECT</u>	<u>REASON</u>	<u>EFF. DATE</u>
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CERTIFIED STAFF

CLASSIFIED STAFF

COACHING/EXTRA-CURRICULAR

RESIGNATION

Annette Schau

8th Grade Volleyball Coach

Personal

Immediately

BOARD OF EDUCATION MEETING
January 3, 2011

EXHIBIT B

ISSUE: Contract Amendment with DLR Group

CONTACT: Brian Ney, Superintendent

BACKGROUND:

Attached is a copy of an amendment to the Owner/Architect Agreement for the middle school project. This amendment is necessary to allow that the bidding and construction administration services be compatible with a construction management approach to project delivery.

It is important that the Owner/Architect Agreement, Owner/Construction Management Agreement and the General Conditions of the Construction Contract be compatible documents. This contract amendment assumes use of the AIA Construction Manager as Adviser documents.

Items 1 and 3 of the amendment documents revise the original contract to comply with the Owner's decision for a construction management procurement approach.

Item 2 clarifies the Owner contract as the "Superintendent" rather than Dale Monroe.

Item 4 and 5 modify the bidding and construction administration services as necessary to be consistent with our original Owner – Architect Agreement and AIA Document B132, the Standard Form of Agreement Between Owner and Architect (Construction Manager as Adviser Edition).

THE RECOMMENDATION IS:

"approve the amendment to the Owner/Architect Agreement between Anamosa Community Schools and DLR Group Inc."



AIA® Document G802™ – 2007

Amendment to the Professional Services Agreement

Amendment Number: 003

TO: Brian Ney
(Owner or Owner's Representative)

In accordance with the Agreement dated: June 4, 2007

BETWEEN the Owner:
(Name and address)

Anamosa Community School District
200 South Garavillo Street
Anamosa, Iowa 52205

and the Architect:

(Name and address)

DLR Group inc. (an Iowa Corporation)
6200 Aurora Avenue, Suite 210W
Des Moines, Iowa 50322

for the Project:

(Name and address)

Anamosa New Middle School
Anamosa, Iowa
DLR Group Project No. 11-07109-00

Authorization is requested

- ☐ to proceed with Additional Services.
☐ to incur additional Reimbursable Expenses.

As follows:

Modify terms of the Owner/Architect Agreement for compliance with a Construction Manager delivery approach.
(see attached)

The following adjustments shall be made to compensation and time.

(Insert provisions in accordance with the Agreement, or as otherwise agreed by the parties.)

Compensation:

No change.

Time:

No change.

SUBMITTED BY:


(Signature)

Thomas E. Penney, AIA, Senior Principal
(Printed name and title)

12-29-10
(Date)

AGREED TO:


(Signature)

Brian Ney, Supintendent
(Printed name and title)

(Date)

1. 1.1.2.7 Add the following:

The Owner has determined to utilize a Construction Management Project Delivery method. The Construction Documents phase of service was completed at the time the Owner determined to use a construction management approach. The Architect's Services for the competitive bidding and Contract Administration Phase Services are revised as stipulated in Amendment No. 003 to the Professional Services Agreement. The Architect shall be provided a copy of the Agreement between the Owner and Construction Manager and reserves the right to modify terms of this agreement as necessary to provide compatibility with the Owner/Construction manager agreement.

2. 1.1.3.1 Revise this Paragraph as follows:

Superintendent
Anamosa Community School District
200 South Garnavillo Street
Anamosa, Iowa 52205

3. 2.1.7.2 Delete this Paragraph and substitute the following:

2.1.7.2 Evaluations of the Owner's budget for the Project, the preliminary estimate of the Cost of the Work and updated estimates of the cost of the Work prepared by the Architect represent the Architect's judgment as a design professional familiar with the construction industry. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Project or from any estimate of the Cost of the Work or evaluation prepared or agreed to by the Architect.

4. Article 2.5 Construction Procurement Services:

Delete this Article and substitute 3.5 Bidding or Negotiating Phase Services as defined in Attachment No. 1 to the Amendment to the Professional Services Agreement dated January 3, 2011.

5. Article 2.6 Contract Administration Services

Delete this Article and substitute 3.6 Construction Phase Services as defined in Attachment No. 1 to the Amendment to the Professional Services Agreement dated January 3, 2011.

§ 3.5 Bidding or Negotiation Phase Services

§ 3.5.1 General

The Architect shall assist the Owner and Construction Manager in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner and Construction Manager in (1) obtaining competitive bids; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and (4) awarding contracts for construction.

§ 3.5.2 Competitive Bidding

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner and Construction Manager in bidding the Project by

1. facilitating the reproduction of Bidding Documents for distribution to prospective bidders,
2. participating in a pre-bid conference for prospective bidders, if required
3. preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents in the form of addenda.

§ 3.5.2.3 The Architect shall consider requests for substitutions, if the Bidding Documents permit substitutions, and shall consult with the Construction Manager and prepare and distribute addenda identifying approved substitutions to all prospective bidders.

(Paragraphs deleted)

§ 3.6 Construction Phase Services

§ 3.6.1 General

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A232™-2009, General Conditions of the Contract for Construction, Construction Manager-At-Risk Edition. If the Owner and Contractor modify AIA Document A232-2009, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner and Construction Manager during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Construction Manager, or the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.3, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment. However, the Architect shall be entitled to a change in services in accordance with Section 2.8.2 when construction administration services extended 60 days after the date of Substantial Completion of the work.

§ 3.6.2 Evaluation of the Work

§ 3.6.2.1 The Architect shall visit the site bi-monthly to become generally familiar with the observable progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents.

However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner and the Construction Manager (1) known deviations from the Contract Documents and from the most recent construction schedule, and (2) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect shall advise the Owner and Construction Manager in writing regarding a recommendation of rejection of Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect, upon written authorization from the Owner and notification to the Construction Manager,

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shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of the Construction Manager, Owner, or Contractor through the Construction Manager. The Architect's response to such requests shall be made in writing within a reasonable period of time but in no case later than five (5) days after the Architect's receipt of the request.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A232-2009, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.6.3 Certificates for Payment to Contractor

§ 3.6.3.1 The Architect shall review an application for payment not more frequently than monthly. Within seven days after the Architect receives an application for payment forwarded from the Construction Manager, the Architect shall review and recommend to the Owner amounts due the Contractor as follows:

1. Where there is only one Contractor responsible for performing the Work, the Architect shall review the Contractor's Application and Certificate for Payment that the Construction Manager has previously reviewed and certified. The Architect shall recommend the amount due the Contractor and shall issue a Certificate for Payment in such amount.
2. Where there are Multiple Prime Contractors responsible for performing different portions of the project, the Architect shall review a Project Application and Project Certificate for Payment, with a Summary of Contractors' Applications for Payment, that the Construction Manager has previously reviewed and certified. The Architect shall recommend the amounts due the Contractors and shall issue a Project Certificate for Payment in the total of such amounts.

§ 3.6.3.2 The Architect's review of payment shall constitute a representation to the Owner, based on (1) the Architect's observation at the site as provided in Section 3.6.2, (2) the data comprising the Contractor's Application for Payment or the data comprising the Project Application for Payment, and (3) the recommendation of the Construction Manager, that to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject (1) to an evaluation of the uncovered Work for conformance with the Contract Documents upon Substantial Completion; (2) to results of subsequent tests and inspections; (3) of minor deviations from the Contract Documents corrected prior to completion, and (4) to specific qualifications expressed by the Architect.

§ 3.6.3.3 The recommendation as to Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site observations to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.4 The Architect shall maintain a record of the applications and certificates for payment. Application shall be sent to the Owner with recommendation for payment on each such application by the Architect.

§ 3.6.4 Submittals

§ 3.6.4.1 The Architect shall review the Construction Manager's Project submittal schedule and shall not unreasonably delay or withhold approval. Time periods for response will be stated in the specifications for the project. If submittal processing will exceed the time period as stated in the specifications, the Architect will notify the Construction Manager.

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§ 3.6.4.2 In accordance with the Architect-approved Project submittal schedule, and after the Construction Manager reviews, approves and transmits the submittals, the Architect shall review and approve or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review shop drawings and other submittals related to the Work designed or certified by the design professional retained by the Contractor that bear such professional seal and signature when submitted to the Architect. The Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications and approvals performed or provided by such design professionals.

§ 3.6.4.4 After receipt of the Construction Manager's recommendations, the Architect shall review and respond to requests for information about the Contract Documents. The Architect, in consultation with the Construction Manager, shall set forth in the Contract Documents the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing. The Architect shall acknowledge the receipt of each Contractor-generated Request for Information (RFI). The Architect shall acknowledge the receipt of each Contractor-generated Request for Information (hereinafter "RFI") within two (2) working days after receiving it. The Architect shall endeavor to issue a written answer to the Contractor and the Owner, if desired, for each RFI (along with necessary descriptive drawings, specifications, or other documents) with the promptness necessary to avoid unnecessary delay or cost, within five (5) working days after the RFI is received by the Architect. If the RFI processing will exceed the agreed upon review period, the Architect will notify the Contractor and Owner. If appropriate, the Architect shall prepare and issue Supplemental Drawings and Specifications in response to requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals transmitted by the Construction Manager in accordance with the requirements of the Contract Documents.

§ 3.6.5 Changes in the Work

§ 3.6.5.1 The Architect shall review and sign, or take other appropriate action, on Change Orders and Construction Change Directives prepared by the Construction Manager for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall authorize minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Such changes shall be effected by written order issued by the Architect through the Construction Manager.

§ 3.6.5.3 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 Project Completion

§ 3.6.6.1 The Architect, assisted by the Construction Manager, shall conduct one site observation each to determine the date of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion prepared by the Construction Manager; receive from the Construction Manager and review written warranties and related documents required by the Contract Documents and assembled by the Contractor; and, after receipt of a final Contractor's Application and Certificate for Payment or a final Project Application and Project Certificate for Payment from the Construction Manager, issue a final Certificate for Payment based upon a final site observation indicating the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's site observation shall be conducted with the Owner and Construction Manager to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and

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completeness of the list submitted by the Construction Manager and Contractor of Work to be completed or corrected.

§ 3.6.6.3 When the Work is found to be substantially complete by the Construction Manager and Architect, and after certification by the Construction Manager and the Architect, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

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BOARD OF EDUCATION MEETING
January 3, 2011

ISSUE: 2011-2012 High School Program of Studies – Approval of Addition of Courses

CONTACT: Steve Goodall, High School Principal

BACKGROUND:

Please see attached proposal for adding AP Government and AP U.S. History to the Program of Studies for 2011-2012.

THE SUPERINTENDENT’S RECOMMENDATION IS:

“Add AP Government and AP U.S. History to the Program of Studies for 2011-2012.”

Proposal: Adding AP Government and AP U.S. History to the Program of Studies for 2011-2012

After reviewing the Program of Studies for the 2011-2012 School Year with regard to Social Science offerings, the social studies department is in a position to offer AP U.S. History and AP Government. Anticipated yearly enrollment could reach as high as 20 to 25 students or more due to strong student interest. By adding both courses we can provide our students with the opportunity to engage in challenging and mature coursework with the additional benefit of gaining college credit while still in high school.

Advanced Placement United States History

1 credit per term 4 Terms

Grades 11-12

Prerequisite: World History

Instructor Approval

AP United States History provides college level work and a chance to earn college credit in high school. An exam is administered in May to determine amount of credit, but students may take the course without taking the exam if no college credit is desired. AP United States History is a course designed to be the equivalent of a two-semester college history class usually taken during their first year. It will include topics regularly covered in a college United States History course. It differs significantly from the usual high school history course with respect to the kind of textbook used, the range and depth of topics covered, and the time and effort required. A weighted scale will be used for all AP courses: A=5, B=4, C=3, D=2, F=0.

The AP program in United States History is designed to provide students with the analytical skills and enduring understandings necessary to deal critically with the problems and materials in United States history. The program prepares students for intermediate and advanced college courses by making demands upon them equivalent to those made by full-year introductory college courses. Students should learn to assess historical materials—their relevance to a given interpretive problem, their reliability, and their importance—and to weigh the evidence and interpretations presented in historical scholarship. An AP United States History course should thus develop the skills necessary to arrive at conclusions on the basis of an informed judgment and to present reasons and evidence clearly and persuasively in an essay format. http://www.collegeboard.com/student/testing/ap/sub_ushist.html?ushist

Advanced Placement classes in Government

The Advanced Placement Program (AP) offers two courses and exams in government and politics. Each is intended for qualified students who wish to complete studies in secondary school equivalent to a one-semester college introductory course in United States government and politics or in comparative government and politics. Each exam presumes at least one semester of college-level preparation.

Advanced Placement U.S. Government and Politics

AP United States Government and Politics will give students an analytical perspective on government and politics in the United States. This course includes both the study of general concepts used to interpret U.S. government and politics and the analysis of specific examples. It also requires familiarity with the various institutions, groups, beliefs, and ideas that constitute U.S. government and politics. This course will look at the following topics:

Constitution - The study of modern politics in the United States requires students to examine the kind of government established by the Constitution, paying particular attention to federalism, the separation of powers, and checks and balances.

Political Beliefs and Behaviors - Individual citizens hold a variety of beliefs about their government, its leaders, and the U.S. political system in general; taken together, these beliefs form the foundation of U.S. political culture. It is important for students to understand how these beliefs are formed, how they evolve, and the processes by which they are transmitted.

Political Parties, Interest Groups, and Mass Media - Students should understand the mechanisms that allow citizens to organize and communicate their interests and concerns. Among these are political parties, elections, political action committees (PACs), interest groups, and the mass media.

Institutions of National Government - Students must become familiar with the organization and powers, both formal and informal, of the major political institutions in the United States: the Congress, the presidency, the bureaucracy, and the federal courts.

Public Policy - Public policy is the result of interactions and dynamics among actors, interests, institutions, and processes. The formation of policy agendas, the enactment of public policies by Congress and the president, and the implementation and interpretation of policies by the bureaucracy and the courts are all stages in the policy process with which students should be familiar.

Civil Rights and Civil Liberties - An understanding of United States politics includes the study of the development of individual rights and liberties and their impact on citizens. Basic to this study is an analysis of the workings of the United States Supreme Court and familiarity with its most significant decisions. Students should examine judicial interpretations of various civil rights and liberties such as freedom of speech, assembly, and expression; the rights of the accused; and the rights of minority groups and women.

Advanced Placement Comparative Government and Politics

The AP course in Comparative Government and Politics introduces students to fundamental concepts used by political scientists to study the processes and outcomes of politics in a variety of country settings. The course aims to illustrate the rich diversity of political life, to show available institutional alternatives, to explain differences in processes and policy outcomes, and to communicate to students the importance of global political and economic changes. Topics covered will include:

Introduction to Comparative Politics - We live in an interdependent world: what happens in Mexico, for example, impacts the United States. This point provides a good opportunity to introduce the theme of globalization and the general political and economic permeability of national borders. We live in an interdependent world: what happens in Mexico, for example, impacts the United States. Students will be able to contrast the concepts of state, nation, regime, and government. We will have discussions about legitimacy, authority, and bases of political power, as well as the differences between these concepts.

Sovereignty, Authority, and Power - The study of politics requires an understanding of power. Comparative politics recognizes that power is territorially organized into states, or countries, that more or less control what happens within their borders, which is to say that they exercise sovereignty.

Political Institutions - The study of political institutions should include the formal structure and workings of states and governments. In this introductory course, this means that students should master knowledge about different authority systems and government structures.

Citizens, Society, and the State - Gaining an understanding of civil society both conceptually and within countries gives students useful tools to explore the ways in which state power is mediated and the power of citizens may be enhanced. Much of politics is affected by the extent and nature of citizen organization independent of the state. Interest groups and social networks assist in the generation of social capital and mobilize political forces.

Political and Economic Change - Since the end of the Cold War, a wave of democratization has occurred throughout much of the developing world and in the former Communist bloc. Comparing Russia, Mexico, and Nigeria in light of their democratic transitions offers an interesting study in contrasts. The study of democratization should include examination of the preconditions, processes, and outcomes of these transitions. The success of democratization can be compared across countries, just as contrasts can be drawn with countries like China in which democratization has barely begun or has foundered.

Public Policy - Public policy will require analysis within each country as well as comparatively. Policy issues need to be approached both as domestic and as global policy matters, since there are broad and enduring policy areas common to most countries: How to ensure successful economic performance where poverty is widespread? How to provide for social welfare needs for citizens? How to extend and protect individual liberties and freedoms? In every state, the approach to these problems will be different, but in all states, these recurring puzzles demand the attention of the state's policymakers.

www.apcentral.collegeboard.com

BOARD OF EDUCATION MEETING
January 3, 2011

ISSUE: Septagon Contract for Construction Management Services

CONTACT: Brian Ney, Superintendent

BACKGROUND:

Attached you will find a copy of the Agreement between Septagon Construction and Anamosa Community Schools for Construction Management Services.

This agreement has been reviewed by Gruhn Law Firm, our school attorney. Gruhn's office has worked with Septagon Construction on past projects and this agreement includes standard language changes.

THE SUPERINTENDENT'S RECOMMENDATION IS:

"approve Contract between Septagon Construction and Anamosa Community Schools for Construction Management Services."

**BOARD OF EDUCATION MEETING
January 3, 2011**

ISSUE: Appointments to Cadre Committee

CONTACT: Brian Ney, Superintendent

BACKGROUND:

The following teachers, students, board members and community members have agreed to be on our 2010-2011 CADRE Committee (School Improvement Advisory Committee). Meetings are scheduled for January 17, 2011, February 28, 2011 and March 28, 2011. The presentation to the Board has been proposed for the April 18, 2011 meeting.

Community

Carla Bowers

Nurit Finn

Venita Loy

Rob Robertson

Jenn Jones

Mary Martensen

Barb Kleis

Cecilia Parks

Barb Cooper

Kim Noe

Edward and Tammy Green

Administrators

Steve Goodall

Linda Vaughn

Josh Lyons

Mary Bendixen

Brian Ney

Board Members

Rich Crump

Connie McKean

Teachers

Sherri Neofotist

Mary Sue Vernon

Jan Kyte

Linda Mazunik

GWAEA

Bart Mason

Brad Colton

THE SUPERINTENDENT'S RECOMMENDATION IS:

“to approve the CADRE Committee for 2010-2011.”

**BOARD OF EDUCATION MEETING
January 3, 2011**

ISSUE: Section 125 Cafeteria Plan and Amendments

CONTACT: Business Manager Linda Von Behren

BACKGROUND:

The District has provided a cafeteria plan for employees for several years. The plan allows employees to redirect pay tax-free to pay for unreimbursed medical expenses and/or dependent care expenses.

The administrator of this plan changed as of December 1, 2010. The new administrator, PayFlex, has forwarded a new Plan Document and corresponding amendments. The first amendment changes the definition of a dependent under the health flexible spending account. The second amendment adopts the plan as a "simple cafeteria plan".

The complete Plan and Amendments will be available for your review at the meeting.

THE SUPERINTENDENT'S RECOMMENDATION IS:

"the Board of Education approve the Adopting Resolutions of the Cafeteria Plan and Amendments 1 & 2."

ADOPTING RESOLUTION

The undersigned Principal of Anamosa Community School District (the Employer) hereby certifies that the following resolutions were duly adopted by the Employer on _____, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of amended Cafeteria Plan including a Dependent Care Flexible Spending Account and Health Flexible Spending Account effective January 1, 2011, presented to this meeting is hereby approved and adopted and that the duly authorized agents of the Employer are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the duly authorized agents of the Employer shall act as soon as possible to notify the employees of the Employer of the adoption of the Cafeteria Plan by delivering to each employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of Anamosa Community School District 125 Plan as amended and restated and the Summary Plan Description approved and adopted in the foregoing resolutions.

Principal

Date: _____

CERTIFICATE OF ADOPTING RESOLUTION

The undersigned authorized representative of the Anamosa Comm School District (the Employer) hereby certifies that the following resolutions were duly adopted by Employer on _____, _____, and that such resolutions have not been modified or rescinded as of the date hereof;

RESOLVED, that the Amendment to the Anamosa Community School District Section 125 Plan Plan (the Amendment) is hereby approved and adopted, and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the amendment.

The undersigned further certifies that attached hereto is a copy of the Amendment approved and adopted in the foregoing resolution.

Date: _____

Signed: _____

[print name/title]

CERTIFICATE OF ADOPTING RESOLUTION

The undersigned authorized representative of Anamosa Comm School Distr (the Employer) hereby certifies that the following resolutions were duly adopted by Employer on _____, and that such resolutions have not been modified or rescinded as of the date hereof;

RESOLVED, that the Amendment to the Anamosa Community School District Section 125 Plan (the Amendment) is hereby approved and adopted, and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the amendment.

The undersigned further certifies that attached hereto is a copy of the Amendment approved and adopted in the foregoing resolution.

Date: _____

Signed: _____

[print name/title]

**BOARD OF EDUCATION MEETING
January 3, 2011**

ISSUE: Depository Limit and Approved Institution

CONTACT: Business Manager Linda Von Behren

BACKGROUND:

In light of the sale of the School Infrastructure Sales, Services and Use Tax Revenue Bonds (QSCB's), it is anticipated more funds will be on hand at Citizens Bank, requiring an increase in the bank depository limit. Increasing the limit from the current \$2,500,000 to \$3,500,000 will allow the balance to stay below this limit.

Community State Bank in Tipton is one of the purchasers of the bonds and as such needs to be approved as an institution for District funds.

THE SUPERINTENDENT'S RECOMMENDATION IS:

"To increase the depository limit at Citizens Bank to \$3,500,000 and to name Community State Bank – Tipton an approved depository for the District's bond proceeds and related interest income at a limit of \$1,500,000."

2010-2011
Board of Education Committees

Policy Committee	Kristine Kilburg, Anna Mary Riniker, Rich Crump
Negotiations Committee	Brian Darrow, Jean Sellnau, Anna Mary Riniker
PPEL & Facilities Committee	Brian Darrow, Rich Crump, Anna Mary Riniker
CADRE	Connie McKean, Rich Crump
Jones Co. Conf. Bd.	Lowell Tiedt
IASB Delegate Assembly Representative	Jean Sellnau
Ad Hoc Building/Long Range Planning	Brian Darrow, Lowell Tiedt, Connie McKean