MISSION STATEMENT

The mission of the Anamosa Community School District is to provide all students educational opportunities to learn and achieve in a rapidly changing global society.

Anamosa Community School District

Board of Directors Regular Meeting

St. Hill Computer Lab

January 17, 2011 - 7:00 p.m.

Please note location change

TENTATIVE AGENDA

	<u> </u>	<u>Exhibit</u>
1.	Call to Order	
2.	Roll Call and Determination of a Quorum	
3.	Adoption of Agenda	
4.	Communication from Individuals & Delegation	
	Recognize Visitors & Community Input	•
5.	Consent Agenda (Review & Approval)	
	Minutes of Board Meetings	Α
	Bills due and payable and bills paid between Board Meetings	В
	Financial Reports	\mathbf{C}
	Personnel Appointments & Adjustments	D
OI	LD BUSINESS	
1.	Middle School Update	E
2.	Building Site Demolition Bids – Approval	F
3.	Contract Modification – Ed Sarsfield	G
NE	EW BUSINESS:	
1.	Sexual Abuse Prevention Programs at Strawberry Hill Elementary	Н
2.	Retirement Incentive Program – Discussion Only	Ι
3.	Renewal of Administrative Services Agreement with State of Iowa DAS - 403(b) Progran	n J

REPORTS:

- 1. Committee Reports
- 2. Board Comments
- 3. Superintendent Report

Adjourn (Action)

EXEMPT CLOSED SESSION - Negotiations strategy

The Board will meet as provided in Iowa Code 20.17(3) for a collective bargaining strategy session.

Important Dates

February 7, 2011 – Regular Board Meeting February 21, 2011 – Regular Board Meeting

An explanation of board exhibits can be viewed at www.anamosa.k12.ia.us or requested in their entirety by contacting the Anamosa Community School District Central Office.

Posted: 1-13-11

ISSUE: Minutes of Board Meetings

CONTACT: Board Secretary Don Folkerts

BACKGROUND:

The previous meeting minutes are attached for review and approval at the meeting.

THE RECOMMENDATION IS:

"the Board of Education approve the minutes of the December 20, 2010 Regular Meeting, and the January 3, 2011 Regular Meeting.

Anamosa Community School District Regular Meeting December 20, 2010

The Anamosa Board of Education met in regular session on December 20, 2010, at 6:00 P.M., in the high school library with President Tiedt presiding. Members present: Kilburg, McKean, Crump, Darrow, Riniker and Sellnau.

Motion by McKean, seconded by Darrow to adopt the agenda, as printed. Motion carried 7-0.

Motion by Crump, seconded by Sellnau to approve the consent agenda(minutes dated 11/15, 11/19 and 12/6, claims and financial reports, personnel appointments/adjustments), as submitted. Motion carried 7-0.

Motion by Darrow, seconded by Sellnau to approve the final purchase of the McDow property, as presented. Motion carried 6-0. Director Riniker abstained.

Motion by Riniker, seconded by Sellnau to approve the formation of a Wellness Committee; approve the names of the attached committee members and rewrite District Wellness policies. Motion carried 7-0.

Motion by Riniker, seconded by Kilburg to approve changes to the preschool handbook to include the toilet training policy procedures that will be effective January 1, 2011 for three year and four year preschool programs. Motion carried 7-0.

Motion by Darrow, seconded by Riniker to move the January 17, 2011 Board meeting to the Strawberry Hill Computer Lab. Motion carried 7-0.

Motion by Crump, seconded by McKean to adjourn at 6:50 P.M. Motion carried 7-0.

President	
Secretary	

Anamosa Community School District Regular Meeting January 3, 2011

The Anamosa Board of Education met in regular session on January 3, 2011, at 7:00 P.M., in the high school library with President Tiedt presiding. Members present: Kilburg, McKean, Crump, Darrow, Sellnau and Riniker. Also in attendance were student council representatives, Emily Oldham and Brianne Cook.

Motion by Crump, seconded by Riniker to adopt the agenda, as printed. Motion carried 7-0.

Motion by McKean, seconded by Riniker to approve the consent agenda(personnel appointments/adjustments), as submitted. Motion carried 7-0.

Motion by Riniker, seconded by Sellnau to approve the amendment to the Owner/Architect Agreement between the Anamosa Community School District and the DLR Group Inc. Motion carried 7-0.

Motion by Darrow, seconded by Crump to approve the addition of AP Government and AP U.S. History to the 2011-12 high school Program of Studies. Motion carried 7-0.

Motion by Crump, seconded by Sellnau to approve a contract between Septagon Construction and the Anamosa Community School District for Construction Management Services. Motion carried 7-0.

Motion by Kilburg, seconded by Riniker to approve the Cadre Committee for 2010-11, as submitted. Motion carried 7-0.

Motion by McKean, seconded by Sellnau to approve adopting the resolutions set forward in the Cafeteria Plan and Amendments 1 & 2, as presented. Motion carried 7-0.

Motion by Darrow, seconded by Crump to increase the depository limit at Citizens Bank to \$3,500,000 and to name Community State Bank, Tipton an approved depository for the District's bond proceeds and related interest income at a limit of \$1,500,000. Motion carried 7-0.

Motion by Crump, seconded by Riniker to adjourn at 7:23 P.M. Motion carried 7-0.

President		
Secretary	 	 •

ISSUE: Bills Due and Payable and Bills Paid Between Board Meetings

CONTACT: Linda Von Behren, Business Manager

BACKGROUND:

The Board authorizes the issuance of warrants of payment of claims against the District for goods and services. The Board will allow the warrants after the goods and services have been received and accepted in compliance with Board Policy Series 800.

THE RECOMMENDATION IS:

"the Board of Education approves the Bills Due and Payable and the Bills Paid Between Board Meetings."

TIME: 15:36:30	,	LISTOF	F BILLS		PAGE: 3
SOHT: WAHRANT TYPE/DATE	APPRO	VED"WARRANTS"	DATED 01/17/11		
NAME OF VENDOR	NUMBER	AMOUNT	DESCRIPTION-1	DESCRIPTION-2	DESCRIPTION-3
ACADEMIC SUPERSTORE ACTIVITY FUND-ATHLETICS	G077248 G077249	138.23	SOFTWARE BROKEN TABLES-DRUM		
ALLIANT ENERGY	6077250	16.255.76	153607 KWH	56500 KWH	26120 KWH
ANAMOSA ATHLETIC BOOSTERS	6077251	_			
ANAMUSA BUILDING SUPPLY	G0//252	1/1.82		WATER ETT ATE	MATER SOAFT CITS
CITY OF ANAMOSA ANAMOSA PUBLICATIONS ARAMARK UNIFORM	G077254 G077254 G077255	70.00			
ATCO INTERNATIONAL	G077256	104.00	CLNG SUP		
BARD CONCRETE BARRON MOTOR	G077257 G077258	312.40 995.63	GROUNDS SVC PARTS	GROUNDS ADDIT	EQUIP
BOBBIE BICKFORD	G077259	40.00	svc		
BIO CORPORATION BLACK HILLS ENERGY	G077260 G077261	182.35 12.083.99	TITLE II HAMEISTER NAT GAS 8062 CCF	NAT GAS 789 MCF	NAT GAS 685 CCF
BRODART CO.	6077262	83.38	LIBR SUP		
BUSINESS SYSTEMS BROWN UNIVERSITY	G077263 G077264	281.01 84.00	COPIER MAINT TEXTS		
- CRESCENT ELECTRIC SUPPLY CO	6077265	279.00	ELECT SUP		
DELL MARKETING LP Debt of Epicatton	6077266	738.35	TECH EQPMT		
DEFI OF EDUCALION	G077788	149.00	INSTECTION		
EDUCATORS BENEFIT CONSULTANTS EMSLRC	G077269 G077270		1ST EARLY RET PMT REGIST	SUP	
ENCO	G077271		FOUND-IND TECH DRI	FOUND-KILEY WORK S	FOUND-IND TECH MIS
FARM PLAN GCR DUBUQUE TRUCK TIRE CENTER	G077272 G077273	373.06 1,499.50	GROUNDS SUP TIRES	SUP	PARTS
GRURN LAW FIRM	G077274	0	LEGAL SVC		
HANDS UP COMMUNICATION HAWKEYE INTERNAT'L TRUCKS	G077275 G077276	00	JAN 3 & 5 SP ED PARTS		
STEVE HOVEY	G077277	7	DEC MILEAGE		
HYATT REGENCY CROWN CENTER IA ASSOC OF SCHOOL BOARDS	G077278 G077279	o D	TO TRAVEL-DEVORE REGIST-NEY		
TOWA COMM NETWORK	6077280	6	INTERNET		
IOWA DEPT OF HUMAN SERVICES IOWA HS SPEECH ASSOC	G077281 G077282	ഗര	DEC SPEECH-MONTI-LG GR		
ISEBA	6077283	4 0	LTD SID TIME CLOCK	LYD/LIFE	
JUNIOR ACHIEVEMENT	G077285	3,489.48	IA CORE		
KELLY SUPPLY	G077286	9	1		
KEPHAKI'S MUSIC L.J.S. INC	G077287 G077288	60.00	SUS		
TEADER SERVICES	6077289	315.35	1		
LINELINE AUDIO VIDEO TECHNOLOGIE LINN COOPERATIVE OIL CO	G077291		GAS 642	GAS 615 GAL	DIESEL 456 GAL
CINN-MAR COMMUNITY SCHOOLS	6077292	10,382.40	:		
JENNIFER LUNDSTROM	6077293	505.40		HOUSE	allo House
MCALFER WATER CONDITIONING	6077295	1.127.00	- !		5
MIDWEST SYMPOSIUM-LDR BEHAV DISO	G077296	140.00			
MITEL TECHNOLOGIES, INC	G077297		- 1	2	
MONTICELLO COMM SCHOOL DISTRICT	6077298	47,543.46	SVC UIR DE	1st alk sP ED IOII	

DATE: 01/12/11 TIME: 15:36:30		ANAMOSA LIST OF	SA C.S.D. F BILLS	UN2500	- PROGRAM: UF0200 PAGE: 4
SORT: WARHANT TYPE/DATE	АРР	APPROVED WARRANTS	DATED 01/17/11		
NAME OF VENDOR	NUMBER	AMOUNT	DESCRIPTION-1	DESCRIPTION-2	DESCRIPTION-3
NAZDAR CHICAGO NEWS PUBLISHING	G077300 G077301	293.98 565.08	IND TECH SUP ADVERT	PUBLICA	
NORTH CEDAR CSD	6077302	2,884.00	2ND QTH OE		
OLIN CONS IND SCHOOL	G077304	1,442.00	2ND QTR OE		
ONSPOT N.A. PANVENO TOWER SERVICE, LLC	G077	418.07 687.50 155.58	PARTS SVC POSTAGE		
QWEST QWEST RISTNESS SERVICES	6077	410.56	PHONE	PHONE-LONG DISTANC	
CAROL REILLY	205	81.15	TO TRAVEL		
REXTS REFILLS SADLER POWER TRAIN STEVE SANDSTROM	G077311 G077312 G077313	400.00 1,150.27 72.00	SUP PARTS INST SVC		
SCHOOL ADMIN. OF TOWA	607	80.00	TEGIST-LYONS		
SCHOOL BUS SALES SCHOOL SPECIALTY	607	385.96	ART SUP		
SECURITY BENEFIT	G07 G07	76,525.08 20,000.00	HEALTH EARLY RET PMT 1ST	DENTAL	FLEX
SFM	G07	365.23	W/C DED		
SPRINGVILLE COMMUNITY SCHOOL ST. PATRICK'S PRESCHOOL	607	40,376.00 16,550.00	2ND QTR OE 2ND PMT-PRESCHOOL SHP		
TECHNOLOGY ASSOC INC	607	60.09	SVS		
US CELLULAR	G07	502.69	CELL		
VALENIA IV & SAIELLIIG WALMART	G077326	323.38	ENG SUP	FCS SUP	SUP
WAPSI WASTE SERVICES	G077327	998.00	DEC SVC		
THACY ZIRKELBACH	6077329	5.88	NOV/DEC HOME SCH M		
PREFIX	TOTAL	298,835.12			
A BUT OT TAUT VOITEDS	WONA VM HO	EDGE AND RELIFE	д. 14. 14.		
ABOVE LIST OF BILLS IS CORRECT.		7 1	_	AUTHORIZED AND APPROVED	оуер
SECRETAR	3,4			BOARD PRESIDENT	

DATE: 01/12/11 TIME: 15:36:30		ANAMOSA LIST OF	SA C.S.D. F BILLS	UN2500	- PROGRAM: UF0200 PAGE: 1
SORT: WARRANT TYPE/DATE	APPROV	ROVED WARRANTS	DATED 01/17/11		
NAME OF VENDOR	NUMBER	AMOUNT	DESCRIPTION-1	DESCRIPTION-2	DESCRIPTION-3
ALLIANT ENERGY ANAMOSA BUILDING SUPPLY	B077240 B077241	118.36 3,281.63	445 KWH SUP	270 KWH	
CITY OF ANAMOSA BLACK HILLS ENERGY FARM PLAN	B077242 B077243 B077244	38,71 161,51 10.48	WATER NAT GAS 179 CCF SUP		
JONES CO SOLID WASTE MGMT RICHARD MERRITT RIVER VALLEY COOPERATIVE	B077245 B077246 B077247	21.62 100,00 700.00	SUP SVC LP 432.1 GAL		
	PREFIX TOTAL	4,432.31			
SORT: WARRANT TYPE/DATE	АРР	APPROVED WARRANTS	DATED 01/17/11		
NAME OF VENDOR	NUMBER	AMOUNT	DESCRIPTION-1	DESCRIPTION-2	DESCRIPTION-3
KAYSE BURGESS	PO77330 PREFIX TOTAL	333.00 333.00	REFUND - PRESCH		
SORT: WARRANT TYPE/DATE	APP	APPROVED WARRANTS	DATED 01/17/11		
NAME OF VENDOR	NUMBER	AMOUNT	DESCRIPTION-1	DESCRIPTION-2	DESCRIPTION-3
IN EN	\$077331		SITE SURVEY		1
DLR GROUP IIW ENGINEERS	S077333 S077334 PREFIX 10TAL	35,995.04 3,500.00 42,703.44	ARCH SVCS TRAFFIC STUDY-MS P		
.	APPROVED TOTAL GRAND TOTAL	364,637.85 364,637.85			
I HEREBY CERTIFY THAT, TO	TO THE BEST OF MY KNOWLED	GE AND BELIE	F, THE	ATOMOGRAMAUXATVTANDALIT	Y.4.7)
5				AUINUKIZEU ANU AFFR	0.4 E.D
	SECRETARY			BOARD PRESIDENT	· · · · · · · · · · · · · · · · · · ·

- PROGRAM: UF0200 PAGE: 2 DECEMBER OFFICE RE DESCRIPTION-3 AUTHORIZED AND APPROVED BOARD PRESIDENT UN2500 TRANSP TO HEADSTAR MILEAGE 12/6-12/14 DESCRIPTION-2 DECEMBER PRESCHOOL
DECEMBER CHILD CAR
DECEMBER REIMB-OFF
DECEMBER CHILD CAR
DECEMBER CHILD CAR
DECEMBER PRESCHOOL
DECEMBER RESCHOOL
NOVEMBER PRESCHOOL
DECEMBER PRESCHOOL
DECEMBER PRESCHOOL DESCRIPTION-1 APPROVED WARRANTS DATED 01/17/11 LIST OF BILLS I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT. AMOUNT 600.00 1,981.31 2,460.83 1,768.40 300.00 400.00 8,814.13 375.00 975.00 E000539 E000540 E000541 E000542 E000543 E000544 E000545 E000537 E000538 NUMBER PREFIX TOTAL SECRETARY ANAMOSA COMMUNITY SCHOOL
HACAP
SHERRI HUNT
JONES CO EXTENSION SERVICE
JONES COUNTY AUDITOR
LITTLE LION LEARNING CENTER
LITTLE PANTHER PRESCHOOL
LUTHERAN SERVICES IN IOWA
MOTHER GOOSE PRESCHOOL
SACRED HEART PRESCHOOL SORT: WARRANT TYPE/DATE NAME OF VENDOR DATE: 01/12/11 TIME: 15:36:30

PROGRAM: UF0200 PAGE: 1 DESCRIPTION-3 DESCRIPTION-3 AUTHORIZED AND APPROVED BOARD PRESIDENT JN2500 FEDERAL INCOME TAX DESCRIPTION-2 DESCRIPTION-2 FEDERAL INCOME FICA STATE INCOME TAX FICA FICA FICA FEBERAL INCOME TAX TSA/IRA/ANNUTTIES FEDERAL INCOME TAX TSA/IRA/ANNUTTIES STATE INCOME TAX STATE INCOME TAX FEDERAL INCOME TAX FEDERAL INCOME TAX FEDERAL INCOME TAX FEDERAL INCOME TAX ORGANIZATION DUES
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OTHER DED PAYABLE TSA/IRA/ANNUITIES STATE INCOME TAX FICA TSA/IRA/ANNUITIES FICA STATE INCOME TAX DESCRIPTION-1 DESCRIPTION-1 APPROVED WARRANTS DATED 12/29/10 S ANAMOSA C.S.D. T O F B I L L 뽀 KNOWLEDGE AND BELIEF, AMOUNT 128, 846.23 23, 253.22 6, 981.08 6, 11.53 11, 713.56 4, 404.81 3, 658.33 2, 575.00 2, 575.00 1, 650.00 1, 650.00 1, 595.79 1, 595.79 1, 595.79 1, 239.16 1, 100.00 1, 020.59 191.80 300.00 1, 020.59 135.18 39.38 AMOUNT 4,970.92 166.46 102.98 81,315.71 116.53 65.00 86,737.76 DIRECT WARRANTS LIS 6077227 6077228 6077229 6077230 6077231 6077233 00000000 G000000 G000000 G000000 G0000000 VUMBER NUMBER ≽ TOTAL TOTAL TOTAL TOTAL PREFIX TOTAL APPROVED TOTAL I HEREBY CERTIFY THAT, TO THE BEST OF ABOVE LIST OF BILLS IS CORRECT. SECRETARY PREFIX DIRECT GRAND SYS AMERICAN FAMILY LIFE
COLLECTION SERVICES CENTER
HORACE MANN LIFE
IOWA PUBLIC EMPLOYEES RETIRE SY
STEPHEN NEFF
UNITED WAY INTERNAL REVENUE SERVICE
IOWA STATE TREASURER
INTERNAL REVENUE SERVICE
TAXSAVER
TAXSAVER
HARTFORD LIFE
INTERNAL REVENUE SERVICE
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INTERNAL REVENUE SERVICE
INTERNAL REVENUE SERVICE TOWA STATE TREASURER
INTERNAL REVENUE SERVICE
IOWA STATE TREASURER
TAXSAVER
SECURITY BENEFIT
IOWA STATE TREASURER
INTERNAL REVENUE SERVICE
HARTFORD LIFE INTERNAL REVENUE SERVICE IOWA STATE TREASURER SORT: WARRANT TYPE / DATE SORT: WARRANT TYPE/DATE NAME OF VENDOR NAME OF VENDOR AEA TREASURER : 12/29/10 : 08:49:51 DATE: TIME:

PROGRAM: UF0200 PAGE: 1 DESCRIPTION-3 DESCRIPTION-3 DESCRIPTION-3 AUTHORIZED AND APPROVED SUP BOARD PRESIDENT UN2500 DESCRIPTION-2 DESCRIPTION-2 DESCRIPTION-2 SEP MILEAGE GAS REIMB TO TRAVEL RECORDING FEE - LA 1/2 LAND PURCH - 4 OTHER DED PAYABLE DESCRIPTION-1 DESCRIPTION-1 DESCRIPTION-1 APPROVED WARRANTS DATED 12/28/10 APPROVED WARRANTS DATED 12/28/10 APPROVED WARRANTS DATED 12/28/10 S POSTAGE
TO TRAVEL
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AUG MILEAGE C.S.D. B I L L I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE XBOVE LIST OF BILLS IS CORRECT. ANAMOSA 106.203,28 189,231.52 322,539.00 \$ 617,973.80 AMOUNT 64.28 64.28 754.24 754.24 AMOUNT 39.00 322,500.00 322,539.00 327,560.59 327,560.59 AMOUNT 3,971.93 103.22 133.30 81.42 614.87 74.81 74.81 5,021.59 S077225 S077226 PREFIX TOTAL APPROVED TOTAL GRAND TOTAL 6077218 6077219 6077220 6077221 6077223 6077223 6077217 NUMBER NUMBER NUMBER PREFIX TOTAL APPROVED TOTAL GRAND TOTAL TOTAL Total December Business Above SECRETARY PREFIX CARDMEMBER SERVICES
AMANDA CHRISTENSEN, TRUSTEE
CHRISTINA DITCH, TRUSTEE
MARISSA NIE
OFFICE MACHINE CONSULTANTS
ALISA OLIVER
MOLLY SCHUETT ACCOUNT US DEPARTMENT OF EDUCATION JONES COUNTY RECORDER REMLEY, WILLEMS TRUST Payroll Deductions SORT: WARRANT TYPE/DATE SORT: WARRANT TYPE/DATE SORT: WARRANT TYPE/DATE General Fund NAME OF VENDOR NAME OF VENDOR NAME OF VENDOR DATE: 12/28/10 TIME: 11:28:05 SAVE

UF0200		n					က										
- PROGRAM: U PAGE:		DESCRIPTION-3					DESCRIPTION-		•								IVED
UN2500		DESCRIPTION-2	JAN SVC	COPIEH - MAINI			DESCRIPTION-2									:	
ANAMOSA C.S.D. T O F B I L L S	DATED 01/06/11	DESCRIPTION-1	QTRLY SVC COPIER	COPIER INTERNET		APPROVED WARRANTS DATED 01/06/11	DESCRIPTION-1	FINAL 1/2 45.5 ACR								_	г, тн е
ANAMO L I S T 0	APPROVED WARRANTS DATED 01/06/11	AMOUNT	347.72	475.83	1,613.17	PROVED WARRANTS	AMOUNT	322,500.00 322,500.00	324,113.17 324,113.17	1,613.17	322,500.00	\$32 4, 113,17			ON C	֝֝֟֝֝֝֟֝֝֝֝֝ ֪֞֞֞֞֞	ברסכר שאת מררזה
	APP	NUMBER	6077234 6077235		ĭ	APF	NUMBER	\$077239 X TOTAL	D TOTAL D TOTAL		ove, Prior				ST OF MY KNOW!	5	5
DATE: 01/06/11 TIME: 12:23:55	SORT: WARRANT TYPE/DATE	NAME OF VENDOR	ADT SECURITY DE LAGE LANDEN FINANCIAL SVCS	CONSULTANTS	PAET1X	SORT: WARRANT TYPE/DATE	NAME OF VENDOR	MACDOW, PARTNERSHIP	APPROVED GRAND	General Fund	SAVE Total January Business Abov	to 1/17/11			I HEREBY CERTIFY THAT, TO THE BEST		ABOVE LIST OF BILLS IS CORRECT.

THE CUMULATIVE COST TO DATE FOR PUBLISHING THE LIST OF CLAIMS PAID IS: \$

ACTIVITY DECEMBER, 2010

ALL IOWA OPEN-JCS	CH FR	225.00	
BARD CONCRETE	B TR	247.88	
PHIL BENSON	ввв	80.00	
THE BOOKHOUSE	ST HILL MI	1,629.74	
	ARCHERY	2,209.00	
CONNIE BUCK	BBB FR	50.51	
CAMPUS TEAM WEAR	CH FR	412.65	
CARDMEMBER SERVICES	ST VENDING	689.96	
CASEY'S GENERAL STORES		1,050.00	
CEDAR RAPIDS ATHL OFFI	HS ATHLET!	100.00	
CHAMPIONSHIP COACHING		400.00	
STEVE COOPER	BBB	42.50	
COTTON GALLERY LTD	ARCHERY	491.50	
BILL DUFFY	GBB FR	50.00	
ICDA INC	MSSC	48.00	
EF EDUCATIONAL TOURS		1,000.00	
PETER EILERS	GBB	52.50	
ENJOY THE CITY	FR CLUB		
FISHER, JEN	ST HILL MI		
JERRY FRASHER	MSSC	330.00	
GEHL LAWN SERVICE	FB	380.00	
GENERAL FUND	MS INSTRU		
RICK GOEDKEN	GBB	142.00	
KIRK GOODMAN	BBB	95.00	
GRAPHICS INC	ANNUAL	247.31	
JASON HABROCK	GBB	54.50	
GLEN HANSON	GBB	114.00	
DEBBIE HARDERSEN	CH FR	204.75	
JIM HAZELTON	BBB	52.50	
CHRIS HEIDELBAUER	ВВВ	50.00	
AL HEIM	BBB	160.00	
CORD HEIM	GBB	80.00	
HOLIDAY INN	BBB FR	183.68	
JEFF HORST	ввв	80.00	
JENNY HOUSKA	BB FR	30.00	
IOWA FFA ASSOCIATION		372.50	
TOWA HIGH SCHOOL MUSIC	HS VOCAL M	37.50	
IGHSAU	HS ATHLETI	100.00	
JACKSON WISE OWLS 4-H	FB FR	400.00	
JONES COUNTY SPIRITS	CH FR	105.00	
J.W. PEPPER	HS VOCAL M	176.49	
CHRIS KENNEY	MSSC	265.00	
KEPHART'S MUSIC	HS VOCAL M	71.50	
KESSLERS TEAM SPORTS,	FB FR	4,733.30	
DARRYL LAMPS	BBB	105.00	
KEITH LEHRMAN	MSSC	53.00	
LEVEL 10	HS ATHLETI	2,602.23	
LMD PRODUCTIONS	MSSC	225.00	
RANDY LONG	BBB	52.50	
LUTHER COLLEGE	HS VOCAL M	61.00	
MARION HIGH SCHOOL	WR	30.00	

RICH MATZEN	BBB	80.00
MINNTEX CITRUS	FFA	22,626.47
MONTICELLO EXPRESS	BB FR	42.00
MONTICELLO HIGH SCHOOL	WR	60.00
MONTICELLO SPORTS	WR	15.95
JOHN MORGAN	GBB	50.50
MOUNT VERNON COMMUNITY	WR	75.00
NASP, INC	ARCHERY	210.00
BRUCE NEELEY	GBB	90.00
LEE NESMUTH	BBB	80.00
NEWS PUBLISHING	VET DAY	48.00
NORTH LINN COMMUNITY S		30.00
NOVEL TEES	SP ED FR	549.80
OMNI CHEER	CH FR	532.86
ANDY PETERSEN	GBB	90.00
BILL POCH	GBB	90.00
RADIOSHACK	HS ATHLETI	23.99
	HS ATHLETI	182.15
	WT ROOM	69.97
MIKE ROBERTS	GBB	95.00
	GBB	
	MSSC	95.00 367.18
DERRICK SCHANTZ	GBB FR	38.36
	GBB	80.00
SCHOLASTIC BOOK FAIRS		1,735.42
STEVE SCHROEDER	BBB	80.00
	BBB FR	60.15
DAVE SEVERSON	GBB	80.00
SIGNATURE HOMESTYLES		90.00
	HS INSTRU	414.00
TIM SLOAN	BBB	95.00
GARY STAMP	MSSC	68.00
DAVID STAMY	GBB	80.00
KEVIN STEINES	GBB	295.00
RHONDA STOLTE	CH FR	5.00
SUPER SKATE	MSSC	351.50
KEVIN TANN	WR	110.00
LOWELL TIEDT	WR	164.80
PATTI TIMP	GBB FR	44.92
DAVE UTTER	MSSC	90.00
BILL UTTERBACK	GBB	104.00
RON VERSTEEGH	GBB	52.50
WACO HIGH SCHOOL	WR	60.00
WALMART	ST HILL MI	317.62
WEST MUSIC	HS INSTRU	152.90
RAY WILDEN	BBB	104.00
WORLD STRIDES	VENDING RE	90.00
XAVIER HIGH SCHOOL		75.00
	ST VENDING	85.00
TRACY ZIRKELBACH		10.00
4 SEASONS FUND RAISING		2,364.00
ACTIVITY	* TOTAL *	54,311.36

UN5100 -UF0335 PAGE

4

THE CUMULATIVE COST TO DATE FOR PUBLISHING THE LIST OF CLAIMS PAID IS: \$

DAY CARE		DECEMBER, 2010
FAMILY FOODS FAREWAY STORES JONES REG MED CTR MARTIN BROS DISTRIBUT! REX'S REFILLS WALMART	PURCHASED PURCHASED OCT SUPPLI PURCHASED SUPPLIES PURCHASED	32.80 68.48 81.00 85.65 58.00
DAY CARE	* TOTAL *	480.43

01/03/11 09:24:48

ANAMOSA C.S.D. LIST OF CLAIMS PAID UN5100 -UF0335

PAGE

9

THE CUMULATIVE COST TO DATE FOR PUBLISHING THE LIST OF CLAIMS PAID IS: \$

MUSIC BOOST

DECEMBER, 2010

WEST MUSIC

INSTRU REN

276.50

MUSIC BOOST

* TOTAL *

276.50

01/03/11 09:24:48

ANAMOSA C.S.D. LIST OF CLAIMS PAID UN5100 -UF0335

PAGE 10

THE CUMULATIVE COST TO DATE FOR PUBLISHING THE LIST OF CLAIMS PAID IS: \$

NUTRITION

DECEMBER, 2010

ANDERSON ERICKSON DAIR ARAMARK UNIFORM COCA-COLA ENT DAY MECHANICAL SYSTEMS FAMILY FOODS GENERAL FUND HYVEE INTERSTATE BRANDS KIRKWOOD'S SUNCOUNTRY MARTIN BROS DISTRIBUTI STAR FOOD SERVICE EQUI STONE CITY BOTTLED WAT	PURCHASED SUPPLIES ALA CARTE EQUIP REPA PURCHASED SALARIES/B PURCHASED PURCHASED PURCHASED PURCHASED PURCHASED EQUIP REPA ALA CARTE SUPPLIES	4,848.88 416.82 245.00 467.06 39.75 32,272.69 86.71 1,016.71 60.00 14,752.58 269.75 141.60 37.70
WALMART	SUPPLIES * TOTAL *	37.70 54,655.25
NOTATION	O TALL O	J., GJJJ



ISSUE:

Financial Reports

CONTACT: Linda Von Behren, Business Manager

BACKGROUND:

The attached financial reports show the cash balances of each of the school's governmental funds, the construction trades fund and the preschool fund. The preschool fund represents the three year old program only, as the four year old program is state funded and accounted for in the general fund.

Also attached are reports showing the previous month's activity and balances for the district's activity fund, food service fund, and day care fund.

THE RECOMMENDATION IS:

"To approve the financial reports as presented"

BALANCES OF FUNDS

December 31, 2010

General Operating Fund	
December 1, 2010 Balance Receipts: Expenditures: December 31, 2010 Balance	3,190,400 1,189,894 (1,019,877) 3,360,417
Management Fund	

December 1, 2010 Balance	23,298
Receipts:	4,745
Expenditures:	(8,609)
December 31, 2010 Balance	19.434

Physical Plant & Equipment Fund

December 1, 2010 Balance	112,027
Receipts:	4,739
Expenditures:	(2,756)
December 31, 2010 Balance	114,010

Capital Projects Fund - Fitness Center

December 1, 2010 Balance	2,645
Receipts:	0
Expenditures:	0
December 31, 2010 Balance	2,645 *

\$2,163.00 Designated - Wrestling Rm

Capital Projects SAVE Secure an Advanced Vision for Education Fund

December 1, 2010 Balance	1,052,598
Receipts:	3,859,383
Expenditures:	(468,220)
December 31, 2010 Balance	4,443,761

Debt Service Fund

December 1, 2010 Balance	0
Receipts:	0
Expenditures:	0
December 31, 2010 Balance	

Construction Trades Program

December 1, 2010 Balance	(252,707)
Receipts:	0
Expenditures:	(18,826)
December 31, 2010 Balance	(271,533)

Three-Year Old Preschool

December 1, 2010 Balance	4,955
Receipts:	2,406
Expenditures:	(1,601)
December 31, 2010 Ralance	5 759

UF0087 Prior Year 37:44% PROGRAM: PAGE: YTD % EXPENDED
40.4298
40.4298
47.2142
42.3807
44.572046.85292
46.7264
46.7264
33.3297
46.7264
33.3297
17.9732
25.4408
34.8734
33.7368
33.7368
33.7368
33.5565
41.8335
49.2388
93.3808 UN3180 REMATNING 68,624.76 558,095.86 19,657.03 90,074.34 100,174.68 379,276.59 2,743.48 269,282.03 194,928.95 194,928.95 1,375,120.58 805,013.60 1,228,475.49 1,228,475.49 1,209,591.21 1,209,591.21 1,209,591.21 1,209,591.21 1,209,591.21 1,209,591.21 1,209,591.21 1,209,591.21 ANAMOSA C.S.D. REPORT: EXPENSE & REVENUE SUMMARY FOR PERIOD ENDING 12/31/10 YEAR TO DATE
46,575.24
230,854.14
14,453.97
72,432.66
88,217.32
332,664.41
1,371.52
253,892.97
97,970.05
530,928.00
156,171.87
102,864.15
736,337.42
452,750.40
625,459.51
71,568.22
216,679.87
74,345.75
109,724.03 4,670,611.95 CURRENT MONTH 15,657.99 58,565.79 2,239.48 13,376.64 16,390.47 58,353.71 58,353.71 57,149.08 57,149.08 57,149.08 19,75.30 19,75.30 97,153.42 106,529.05 12,334.86 51,758.88 113,260.55 26,059.56 41,531.63 28.29 31.23 . 22 1,454,829. APPHOPRIATION 115,200.00 488,950.00 188,950.00 188,392.00 717,941.00 4,115.00 523,175.00 530,928.00 868,911.00 404,327.00 2,111,458.00 1,257,764.00 1,257,764.00 1,853,935.00 645,715.00 74,210.00 1,657,938.00 645,715.00 645,715.00 74,210.00 1,657,938.00 645,715.00 1,657,938.00 645,715.00 74,210.00 74,210.00 74,210.00 74,210.00 156,980.00 BOARD #001 01/03/11 REPORT UN3180 DATE: TIME:

PROGRAM: UF0087 PAGE: 2 Prior Year: 43.73% * RECEIVED 125.0505 39.9993 39.9993 39.9993 53.7938 65.3608 23.4118 54.2483 17.2252-17.00.0000+100.0000+100.0000+100.0000+100.0000+100.0000+100.0000+100.0000+100.0000-100.0000-100.0000-100.00000-100.00000-100.00000-100.00000-100.00000-100.00000-100.000000-100.00000-100.00000-100.00000-100.00000-100.00000-100.0000-100 98.1442 .0000 23.1317 36.5460 44.1316 JN3180 372.00-1,786,766.00 1,786,755.46 431,158.20 38,843.12 169,843.88 191,828.26 3,325,179.00 14,83.227.00 15,800.00 15,800.00 11,500.00 7,317,528.62 YEAH TO DATE
1,857.00
104,508.00
2,080,165.54
8,715.87
131,798.80
46,056.88
2,055.882,055.8839,384.74
39,384.74
39,384.74
39,382.00
2,216,792.00
9,892.00
530,928.00 ANAMOSA C.S.D. REPORT: EXPENSE & REVENUE SUMMARY FOR PERIOD ENDING 12/31/10 122,406.24 128,224.00 5,780,269.38 932.37 เกิ CURRENT MONTH 90.00-26,127:00 8,437:00 309,336.26 309,336.26 321:43 28,984.20 1,924.02 79,825.58 32,056.00 1,676,397.56 76,997.00 554,198.00 4,946.00 530,928.00 7,204.00 14,270.70 932.37 APPROPRIATION 1,485.00 261,274.00 84,373.00 3,866,921.00 13,335.00 562,957.00 84,900.00 167,788.00 231,213.00 745,608.00 24,727.00 530,928.00 72,043.00 15,800.00 11,500.00 529,169.00 350,856.00 BOARD HEALTH SERVICES
PRESCHOOL PROGRAM
TEACHER QUALITY
PROPERTY TAXES
MOBILE HOME TAX
TUITION
STUDENT FEES
SPEC EDUCATION CONTR
OTHER LOCAL
INTERMEDIATE FUNDS
FUND REVENUE
FUND REVENUE
FOUNDATION AID
INSTRUCTIONAL SUPPOR
AEA PASS THROUGH
EARLY INTERVENTION
NON-PUBLIC TRANSP
NON-PUBLIC TRANSP
NON-PUBLIC TRANSP
NON-PUBLIC TRANSP
STATE/FED VOCATIONAL
FEDERAL PROGRAMS
ARRA FUNDING
ARRA FUNDING UN3180 REPORT #001
FUND 10:GENEHAL
"ACCOUNT" TYPE:REVENUE
CATEGORY:+-----01/03/11 09:24:33 DATE: TIME: (

DATE: 01/03/11 TIME: 09:24:15	ACCOUNT	ANAMOSA C.S.D. TAG REPORT: MTD PERIOD ENDING 1:). TD SUMMARY 12/31/10		UN3170	- PROGRAM: UF0088 PAGE:	88
UN3170 REPORT #001							
SELECTION CRITERIA: FUNDS 6021							
FUND 21:STUDENT ACTIVITY							
PROJECT: ++ A110 DRAMA	DPENING BALANC	RECEIPTS	EXPENDITURES	ENDING BALANCE			1414
6210 VOCAL	2,481.0	94.76	299.74	3,179.09			
6215 MUSICALS 6220 INSTRUMENTAL	1,945.1	21.00	ď	1,966.15			
6222 MS INSTR MUSIC FUNDR	7,373.5	200.00-	5.5	7,173.59			
6225 HS MUSIC TRIP FUND 6645 CROSS-COUNTRY	1.012.1			6.79			
6646 CHOSS COUNTRY FUNDRS	3,088.3		102	2,985.56		***************************************	
6711 BOY'S BASKETBALL 6712 B'BASKETBALL FUNDRSR	264.6 2.122.9	2,681.75 74.00	1,362.34	1,054.78			
6721 BOY'S FOOTBALL	6,622.5	: t	1,180.00	5,442.56			
6722 FUUIBALL FUNDHAISER 6725 BOY'S SOCCER	7,416.4	184.00	970.	1,629.67			
6726 B'SOCCER FUNDRAISER	1,094.5	200.00		1,294.54			
6732 BASEBALL FUNDRAISER	1,416.1	1,530.00	4	1,416.10- 2.525.64			
6741 BOY'S TRACK	190.0		123.94	90.99			
6761 BOY'S GOLF	10.01			1,280.61 10.00			
6762 B GOLF FUNDRSH 6791 BOV'S WBESTLING	246.2	120.00	0	366.21	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
6792 WRESTLING FUNDRAISER	1,253.1		0	1,291.18			
6812 G BASKEIBALL	800.0 525.0	2,590.00	1,762.84	27.16 506.21			
6815 GIRL'S VOLLEYBALL	1,247.5	60.00		1,307.52			
6925 GIBL'S SOCCED CONDUCTOR CONDUCT				4,449.60			
SAZO G SUCCER FUNDRALSER	300.						
6836 SOFTEALL FUNDRAISER 6841 GTRL'S TRACK	1,450		100	1,450.94			
6842 G THACK FUNDRAISER	8 9		2				
6861 GIRL'S GOLF 6862 G GOLF FUNDRSR	233.4						
6900 HS GEN ATHLETICS 7410 ANNIA	3,877.0	95.00	1,756.86	2,215.19			
7420 CLASS OF 2010	0	, 050	10:147	3			
7421 CLASS OF 2011 7422 CLASS OF 2012	4,111,4			111		***************************************	
7423 CLASS OF 2013	0						
7425 CLASS OF 2005 7426 CLASS OF 2006	0.0			00.			
7427 CLASS OF 2007				88.			
7428 CLASS OF 2008 7429 CLASS OF 2009	0.0			00. 00.	* · · · · · · · · · · · · · · · · · · ·		

PROGRAM: UF0088 PAGE: 2 UN3170 EXPENDITURES ENDING BALANCE

25,362.97 48,891.16

550.73

1,000.00 1,847.01

00

1,540.22 3,559.29

3,960.50 2,656.80

3,557.90 1,626.10

00

25.01

58.31 53.957.70

58.31 53.957.70

58.31 53.95.73

2,006.97 28,743.50

681.00 8,460.57

2581.00 8,460.57

2588.00 3,253.39 182,362.70 53,391.36 ANAMOSA C.S.D.
ACCOUNT TAG REPORT: MTD SUMMARY
FOR PERIOD ENDING 12/31/10 220.00-130.00-61.00-1,676.20 8,871.91 RECEIPTS 21,096.50 8,885.21 350.71 2,600.00 9 10.00 56,423.04 56,423 + OPENING BALANCE
10,075.62
53,157.63
550.73
2,176.87
1,979.32
NG 1,908.01
ON 2,434.51
E 4,434.51
ON 3,458.08
1,626.10
C 25.01
ON 51.10
SR 913.11
SR 913.17
SR 913.07
SR 913.02
AL 179,331.02 179,331.02 FFA SCHOLARSHIP
FFA
BIOLOGICAL SCIENCE
BIOLOGICAL SCIENCE
SPANISH CLUB
FRENCH CLUB
FRENCH CLUB
FRENCH CLUB
FRENCH CLUB
CHEERLEADERS/POM PON
STUDENT SUCCESS
STUDENT SUCCESS
STUDENT SUCCESS
STUDENT COUNCILL
STUDENT COUNCILL ACCOUNT TAG TOTAL TOTAL UN3170 REPORT #00 FUND 01/03/11 09:24:15 7430 74437 74438 74438 74438 74438 74438 74438 74438 74438 74438 74438 74438 74438 74438 74438 74438 74438 74438 74438 PROJECT: DATE: TIME:

FOOD SERVICE PROGRAM - ANAMOSA COMMUNITY SCHOOL DISTRICT

December	1, 2010 -December 31, 2010			
CODE	DESCRIPTION	BALANCE		
December	1, 2010 Beginning Fund Equity	\$ 66,660.71	79,370.1	Beginning Fund Equity 7/1/2010
25051270			YTD	
RECEIPTS	5		Receipts	
1510) Interest	7.67	29.4	2
1611	Student Lunch	26,621.40	150,151.1	8
1612	2 Student Breakfast	0.00	2,307.6	0
1613	3 Student/Adult Milk	1,493.45	10,721.7	7
1621	Student Ala Carte		0.0	0
1622	2 Adult Lunch & Ala Carte	1,919.55	8,327.9	7
1623	3 Adult Breakfast		0.0	
1631	Special Functions/Other Receipts	0.00	2,351.1	2
	Sales - Other Entity	0.00	4,620.6	
	Refund: Prior Year Expenditure	1,520.73	1,520.7	
	State Reimbursement	823.71	2,786.7	
4553	Federal Reimbursement	24,822.62	84,786.2	
5210	Transfer from Fund 10		- 1,	•
6100	Capital Contribution			
	TOTAL RECEIPTS	57,209.13	267,603.47	•
EVENOE	•		YTD	
EXPENSE	5		Expenses	
151	Office/Clerical	499.21	2,148.5	1
191	Cooks	34,831.00	106,608.0	
220	FICA	2,514.77	7,575.9	
231	IPERS	2,281.84	7,080.0	
273	Health Insurance	2,842.48	18,081.7	
331	Registration	•	0.0	
	Equipment Repair	736.81	5,496.7	
532	! Phone		0.0	
580	Travel	0.00	181.4	
618	Supplies/Expenses	1,386.74	9,975.0	
	Food	18,680.08	121,491.4	
631	Ala Carte Food	1,578.93	8,816.6	
	Software	1,010.00	1,000.0	
	Parts		0.0	
	Equipment		0.0	
	TOTAL EXPENSES	65,351.86	288,455.6	2
December	31, 2010 Fund Equity Balance	58,517.98	58,517.98	

DAY CARE PROGRAMS 2010-2011

December 1, 2010 - December 31, 2010

				RAINBOW 115,461.60 Y-T-D REVENUES	131,897.74 Y-T-D EXPENSES
BALANCE	66,042.53				(\$10,687.68)
	M-T-D Expenses			23,681.24 3.94 1,756.17 1,547.03 2,057.28 129.10 31.94	29,206.70
	M-T-D Revenues	00'0	18,519.02 0.00	18,519.02	
DESCRIPTION	December 1, 2010 Day Care Balance	1920 Donation	30W 1840 Childcare Services 1999 Miscellaneous Revenue	191 Day Care Worker 193 Overtime 220 FICA 231 IPERS 231 Registrations 331 Registrations 432 Building R & M 433 Equipment R & M 532 Phone/Internet 540 Advertising 580 Travel 618 Other 631 Purchased Food 652 Tech-Related Software 734 Tech -Related Hardware 739 Other Equipment TOTAL RAINBOW REVENUES	TOTAL RAINBOW EXPENSES RAINBOW NET MARGIN FOR THE MONTH
CODE	December 1	1920 [RAINBOW 1840 (1999 P	193 193	. -

(\$16,436.14) Y-T-D NET MARGIN

RAINBOW NET MARGIN YEAR-TO-DATE

DAY CARE PROGRAMS

2010-2011

December 1, 2010 - December 31, 2010

				5268.53	15.79	318.24	301.39	342.88						73.85	161.67					6,482.35
	8,190.74	0.00	12.81																8,203.55	
KIDS QUEST - ANAMOSA	1840 Childcare Services	1999 Grant Revenue	1510 Interest	191 Day Care Worker	193 Overtime	220 FICA	231 IPERS	273 Health Insurance	331 Registration	432 Building R & M	511 Student Transportation	540 Advertising	580 Travel	618 Other	631 Purchased Food	734 Tech-Related Hardware	739 Other Equipment	814 Admissions	TOTAL KIDS QUEST - ANAMOSA REVENUES	TOTAL KIDS QUEST-ANAMOSA EXPENSES

KIDS QUEST - ANAMOSA NET MARGIN FOR THE MONTH

1,708.39

KIDS QUEST-ANAMOSA NET MARGINYEAR-TO-DATE

25,525,22 Y-T-D NET MARGIN

62,578.70 Y-T-D REVENUES 37,053.48 Y-T-D EXPENSES

KIDS QUEST - ANAMOSA

DAY CARE PROGRAMS 2010-2011

December 1, 2010 - December 31, 2010

												Kids Quest - Monticello	25,628.24 Y-T-D REVENUES	26,279.04 Y-T-D EXPENSES		(650.80) Y-T-D NET MARGIN	Ail Programs: 203,668.54 Y-T-D REVENUES	195,230.26 Y-T-D EXPENSES	\$8,438.28 Y-T-D NET MARGIN	
															(1,866.05)				(\$10,845.34)	\$55,210.00
Expenses	3,823.20	290.90	236.49	342.88							83.87		10 555 1	4,777,34				40,466.39	DATE	
Revenues 2,911.29 0.00												3	2,911.29		IE MONTH)-DATE	29,633.86		IN - YEAR-TO	
Kids Quest - Monticello 1840 Childcare Services 1999 Misc Revenue	191 Day Care Worker 103 Overtime	220 FICA	231 IPERS	273 Health Insurance	331 Registration 432 Building R & M	433 Repair & Maintenance	511 Student Transportation	540 Advertising	580 Travel	618 Other	631 Purchased Food	739 Other Equipment	TOTAL NIDS QUEST - MONTICELLO REVENUES TOTAL KIDS OTTEST - MONTICELLO EXPENSES	CONTRACTOR COLOR - MICHIGALLO ENTENDES	KIDS QUEST - MONTICELLO NET MARGIN FOR THE MONTH	KIDS QUEST-MONTICELLO NET MARGIN YEAR-TO-DATE	TOTAL REVENUES	TOTAL EXPENSES	TOTAL DAY CARE PROGRAM NET MARGIN - TOTAL DAY CARE PROGRAM NET MARGIN - YEAR-TO-DATE	December 31, 2010 Fund Equity

ISSUE:

Personnel Appointments and Adjustments

CONTACT: Superintendent Brian Ney

BACKGROUND:

Routine personnel matters, as outlined in attachment, are recommended for approval.

THE RECOMMENDATION IS:

"the Board of Education approve the personnel items as listed."

PERSONNEL APPOINTMENTS & ADJUSTMENTS - 1-17-2011

SON EFF. DATE	
S. /SUBJECT REASON	
BLDG. /SU	FIED STAFF

CERTIF

CLASSIFIED STAFF Darcy Osterkamp Jody Digmann

Transfer from 6 hour Special Education Para to 7 hour Special Education Para WMS/AHS Health Paraeducator

January 18, 2011 January 18, 2011

Open Position (Cooper)

New Position

COACHING/EXTRA-CURRICULAR

RESIGNATION Delores Neilsen

Assistant Varsity Softball Coach

Personal

Immediately

EXHIBIT E

BOARD OF EDUCATION MEETING January 17, 2011

ISSUE:

Middle School Update

CONTACT: Superintendent Brian Ney

BACKGROUND:

An update on the new middle school will be given.

INFORMATION ONLY

ISSUE: Building Site Demolition Bids - Approval

CONTACT: Superintendent Brian Ney

BACKGROUND:

We need to demolish the building site that is located on our new Middle School property. According to the person that is assisting me with the FEMA Safe Room grant, it is very much to our advantage to get this done as soon as possible before we submit the grant application. We do have a Demolition Package that includes demolition of that site, but the Architect said that if we take care of it now, they would put out an addendum on the 20th that would remove the site demolition from the bids.

Three local companies are submitting bids for site demolition. They are all bidding them the same way so we do not have to determine if they all plan to do the same thing. These will be taken by me as sealed bids on Friday, January 14, at 2:00 PM. I will send a summary to each of you by email and also bring them to the Board meeting on Monday night for approval.

THE RECOMMENDATION IS:

"My recommendation would be to approve the low bidder."

ISSUE: Contract Modification – Ed Sarsfield

CONTACT: Superintendent Brian Ney

BACKGROUND:

When Ed was hired as Director of Maintenance, it was stated that an adjustment would be made in January to make his salary comparable to other Directors of Maintenance in the area. Comparisons are not consistent, since many other Districts have the Director of Maintenance and the Director of Transportation as one person, and therefore those salaries are significantly higher.

In discussions with Ed, he mentioned that additional vacation time could be offered in lieu of additional salary. However, we have a Board Policy that states how many days each employment class is awarded. If we do not follow this policy for one employee, we could create possible issues with allowed vacation in the future and with rests from others in similar leadership positions.

It is my belief that we need to make an adjustment as was agreed. The decision we have to make is the amount of the adjustment. Ed's current per diem is about \$190, not including FICA/IPERS. Ed is a salaried employee, so if it takes 10 hours (or more) to get the day's work done, he stays without the possibility of "overtime" compensation.

THE RECOMMENDATION IS:

"My suggestion is that we make an adjustment between \$1,000 and \$1,500, to be paid between now and June to be considered part of his total salary package when we renegotiate and then give him the same adjustment as all other directors for future years."

ISSUE: Sexual Abuse Prevention Program at Strawberry Hill Elementary

CONTACT: Greta Lundsgaard-Vaughn & Nicole Cox, Elementary Counselors

BACKGROUND:

Please find enclosed information regarding the sexual abuse prevention programs at Strawberry Hill Elementary. Strawberry Hill Elementary would like to purchase and implement new and current curriculum to better serve the students regarding personal safety, specifically childhood sexual abuse.

The approximate cost for purchase of this curriculum is \$600.00 which would come out of the Strawberry Hill building budget.

Elementary Counselors will be present at the January 17, 2011 meeting to answer any questions or address any concerns you may have.

THE RECOMMENDATION IS:

"Purchase and implement new and current sexual abuse prevention curriculum at Strawberry Hill Elementary"

EXHIBIT I

BOARD OF EDUCATION MEETING January 17, 2011

ISSUE:

Retirement Incentive Program

CONTACT: Brian Ney, Superintendent

BACKGROUND:

This will be an opportunity to discuss offering a retirement incentive program again this year.

You will find copies of the previous incentives attached for your review.

DISCUSSION ONLY

Code No.: RP402.1C

EARLY RETIREMENT INCENTIVE PLAN - CERTIFIED STAFF

The Anamosa Community School District Early Retirement Incentive Plan as described in this document has been approved by the District's Board of Directors. As approved, it applies only to Full-Time Teachers and is effective only until January 22, 2010. This Early Retirement Incentive Plan does not vest rights in any District employee whether or not the employee is currently eligible for the Plan. This Plan replaces any and all early retirement plans and/or programs previously adopted by the District's Board of Directors and any and all previous plans and/or programs are hereby revoked.

Purpose

The Board of Directors of the Anamosa Community School District has determined it appropriate to provide an early retirement incentive to certified employees of extended tenure who opt to retire from the District before July 1, 2010, pursuant to the terms of this Early Retirement Incentive Plan.

The purpose of this plan is to provide the District's employees with the option and opportunity for early retirement from their employment with the District. This Early Retirement Incentive Plan is designed to show the District's appreciation for the services an employee has rendered to the District, to aid the employee in their transition from public service to retirement, and to save District funds through a reduction in staff and/or replacement savings.

Plan Duration

This Plan will only be offered from December 8, 2009, until January 22, 2010, and will be offered to no more than the first seven certified staff members who apply and meet the qualifications. As eligible employees who choose to participate submit their application for early retirement, the application will be time-stamped to ensure that all certified staff members are treated equally. Any eligible employee who has not committed their participation in the Plan by 4:00 p.m. on January 22, 2010, shall lose their opportunity to do so.

An Early Retirement Incentive Plan may also be offered to certified staff members in the 2010-2011

I. EMPLOYEE REQUIREMENTS

A. **Determining Eligibility:**

An employee is deemed to be eligible for this plan if they have completed at least fifteen (15) years of full-time contracted service with the Anamosa Community School District by June 30, 2010, and if they are at least fifty-five (55) years old on or before June 30, 2010. Full-time teacher employment is defined by the school district as a contract between the school district and the teacher for a minimum of thirty-seven (37) hours per school week during the duration of employment by

However, no employee will be eligible for this Early Retirement Incentive Plan if:

- they have received an official notice of layoff or termination; or 2)
- they are subject to termination pursuant to Iowa Code Section 279.15 or 279.27.

B. Qualifying for Participation in Plan:

An eligible employee qualifies for participation in this plan upon completion of the following requirements:

- 1) submission of a written application to participate in this plan 4:00 p.m. on January 22, 2010, addressed to the Board Secretary (the Board of Directors reserves the right to waive strict compliance with the application deadline if there are extenuating circumstances unknown to the employee at the time and the Board in its sole discretion decides to waive strict compliance with the application deadline);
- 2) submission of a written resignation to the Board of Directors on the same day as submission of the written application to participate in the plan; and
- 3) the Board's acceptance of the written resignation. The resignation will not be binding unless the employee is eligible and appropriately qualifies under the plan and the Board accepts the employee's written resignation. The Board's acceptance of the written resignation will be considered final action and shall mean that the employee's application is accepted and the employee's contract and employment duties will end after the last day of the current fiscal year.

In all cases, completion of the above requirements is realized by receipt or certification by the Board Secretary.

II. BENEFIT

BENEFIT CALCULATION

Each participating employee shall receive as early retirement incentive pay, a cash payment, not to exceed twenty thousand dollars (\$20,000.00), that is equal to forty-five percent (45%) of the employee's 2009-2010 salary schedule, excluding extra-curricular, Phase II, or other payments not included in the salary schedule. Early retirement benefits will be paid annually for four years into a special pay 403(b) Retirement Plan of the employer's choice or a Health Reimbursement Arrangement (HRA) in accordance with Internal Revenue Service guidelines.

HEALTH INSURANCE

The employee may elect to continue their existing single or family coverage under the District's health insurance program as long as they pay the monthly premiums and are permitted to continue coverage by the insurer. To continue their health insurance coverage, the employee shall pay the monthly premium amount to the District's business office on a date mutually agreed upon prior to the date the District's premium payment is made to the insurance carrier.

Nothing herein shall limit the District's ability to change the terms of its existing health insurance plan. This policy in no way guarantees that an employee will be provided any certain level of benefits or premiums during the time of the employee's participation in this plan.

BENEFIT PAYMENT

The employee will receive their early retirement incentive pay in four equal payments with the first payment being made in January of 2011, the second payment being made in January of 2012, the third payment being made in January of 2013, and the fourth payment being made in January of 2014.

If a participating employee dies before the full amount of their benefit under this plan is paid to them, the remaining amount of their benefit will be paid to the participating employee's designated beneficiary, if one is designated, or to the participating employee's estate.

III. EMPLOYEE RIGHTS

In the event this Early Retirement Incentive Plan is altered or discontinued, persons who separated from employment with the District under its provisions will continue to receive the benefits in effect and authorized by the Board of Directors at the time the employee's letter of resignation was accepted.

The adoption of this Early Retirement Incentive Plan shall not vest any rights in any employee whether or not the employee is currently eligible for early retirement. Furthermore, the District shall not be obligated to provide any plan benefits to any employee after the expiration date of the Plan, except to those Early Retirement Incentive Plan participants whose early retirement pursuant to this plan has commenced prior to the expiration date.

IV. STATUS OF PARTICIPANTS

An employee who elects to participate in the District's Early Retirement Incentive Plan will become a retired employee and will be entitled to all rights and privileges of retired employees under applicable law and the policies of the Anamosa Community School District Board of Directors.

However, Early Retirement Incentive Plan participants shall not be eligible to be rehired in any capacity with the Anamosa Community School District; nor shall the Anamosa Community School District be required to consider an application for employment from an Early Retirement Incentive Plan participant; provided however, that, at the sole discretion of the Board of Directors, the District may employ Early Retirement Incentive Plan participants as temporary substitute employees.

Each employee who elects to participate in the District's Early Retirement Incentive Plan must specifically agree to hold the District harmless and indemnify it if the participant attempts to submit an application for employment or otherwise attempts to be reemployed with the District. The participant is not precluded in any way from accepting employment with any employer other than the District after fulfilling the terms of the employee's 2009-2010 contract with the District.

Code No.: RP402.1

EARLY RETIREMENT INCENTIVE PLAN – CLASSIFIED STAFF

The Anamosa Community School District Early Retirement Incentive Plan as described in this document has been approved by the District's Board of Directors. As approved, it applies only to <u>Classified Employees</u> and is effective only until January 22, 2010. This Early Retirement Incentive Plan does not vest rights in any District employee whether or not the employee is currently eligible for the Plan. This Plan replaces any and all early retirement plans and/or programs previously adopted by the District's Board of Directors and any and all previous plans and/or programs are hereby revoked.

Purpose

The Board of Directors of the Anamosa Community School District has determined it appropriate to provide an early retirement incentive to classified employees of extended tenure who opt to retire from the District before July 1, 2010 calendar year, pursuant to the terms of this Early Retirement Incentive Plan.

The purpose of this plan is to provide the District's employees with the option and opportunity for early retirement from their employment with the District. This Early Retirement Incentive Plan is designed to show the District's appreciation for the services an employee has rendered to the District, to aid the employee in their transition from public service to retirement, and to save District funds through a reduction in staff and/or replacement savings.

Plan Duration

This Plan will only be offered from December 8, 2009 until January 22, 2010. Any eligible employee who has not committed their participation in the Plan prior to January 22, 2010, shall lose their opportunity to do so.

I. EMPLOYEE REQUIREMENTS

A. Determining Eligibility:

An employee is deemed to be eligible for this plan if they have completed at least <u>fifteen (15) years</u> of <u>full-time contracted service</u> with the Anamosa Community School District by June 30, 2010 and if they are at least <u>fifty-five (55) years old</u> on or before June 30, 2010. Full-time contracted service is defined as being under contract for a minimum of thirty-seven (37) hours per school week.

However, no employee will be eligible for this Early Retirement Incentive Plan if:

- 1) they have received an official notice of layoff or termination; or
- 2) they are subject to termination.

B. Qualifying for Participation in Plan:

An eligible employee qualifies for participation in this plan upon completion of the following requirements:

- 1) submission of a written application to participate in this plan by January 22, 2010, addressed to the Board Secretary (the Board of Directors reserves the right to waive strict compliance with the application deadline if there are extenuating circumstances unknown to the employee at the time and the Board in its sole discretion decides to waive strict compliance with the application deadline);
- 2) submission of a written resignation to the Board of Directors on the same day as submission of the written application to participate in the plan; and
- 3) the Board's acceptance of the written resignation. The resignation will not be binding unless the employee is eligible and appropriately qualifies under the plan and the Board accepts the employee's written resignation. The Board's acceptance of the written resignation will be considered final action and shall mean that the employee's application is accepted and the employee's contract and employment duties will end on the date agreed upon by the Board and the employee.

In all cases, completion of the above requirements is realized by receipt or certification by the Board Secretary.

II. BENEFIT

BENEFIT CALCULATION

Each participating employee shall receive as early retirement incentive pay a cash payment that is equal to forty-five percent (45%) of the employee's 2009-10 annualized wage excluding overtime. Early retirement benefits will be paid annually for four years into a special pay 403(b) Retirement Plan of the employer's choice or a Health Reimbursement Arrangement (HRA) in accordance with Internal Revenue Service guidelines.

HEALTH INSURANCE

The employee may elect to continue their existing single or family coverage under the District's health insurance program as long as they pay the monthly premiums and are permitted to continue coverage by the insurer. To continue their health insurance coverage, the employee shall pay the monthly premium amount to the District's business office on a date mutually agreed upon prior to the date the District's premium payment is made to the insurance carrier.

Nothing herein shall limit the District's ability to change the terms of its existing health insurance plan. This policy in no way guarantees that an employee will be provided any certain level of benefits or premiums during the time of the employee's participation in this plan.

BENEFIT PAYMENT

The employee will receive their early retirement incentive pay in four equal payments with the first payment being made in January of 2011, the second payment being made in January of 2012, the third payment being made in January of 2013, and the fourth payment being made in January of 2014.

If a participating employee dies before the full amount of their benefit under this plan is paid to them, the remaining amount of their benefit will be paid to the participating employee's designated beneficiary, if one is designated, or to the participating employee's estate.

III. EMPLOYEE RIGHTS

In the event this Early Retirement Incentive Plan is altered or discontinued, persons who separated from employment with the District under its provisions will continue to receive the benefits in effect and authorized by the Board of Directors at the time the employee's letter of resignation was accepted.

The adoption of this Early Retirement Incentive Plan shall not vest any rights in any employee whether or not the employee is currently eligible for early retirement. Furthermore, the District shall not be obligated to provide any plan benefits to any employee after the expiration date of the Plan, except to those Early Retirement Incentive Plan participants whose early retirement pursuant to this plan has commenced prior to the expiration date.

IV. STATUS OF PARTICIPANTS

An employee who elects to participate in the District's Early Retirement Incentive Plan will become a retired employee and will be entitled to all rights and privileges of retired employees under applicable law and the policies of the Anamosa Community School District Board of Directors.

However, Early Retirement Incentive Plan participants shall not be eligible to be rehired in any capacity with the Anamosa Community School District; nor shall the Anamosa Community School District be required to consider an application for employment from an Early Retirement Incentive Plan participant; provided however, that, at the sole discretion of the Board of Directors, the District may employ Early Retirement Incentive Plan participants as temporary substitute employees.

Each employee who elects to participate in the District's Early Retirement Incentive Plan must specifically agree to hold the District harmless and indemnify it if the participant attempts to submit an application for employment or otherwise attempts to be reemployed with the District. The participant is not precluded in any way from accepting employment with any employer other than the District after fulfilling the terms of the employee's 2009-10 contract with the District.

Approved

Reviewed 7/26/99 Revised 3/19/01 Reviewed 1/6/03 Revised 1/20/03 Revised 11/16/09

BOARD OF EDUCATION MEETING January 17, 2011

ISSUE:

Renewal of Administrative Services Agreement with State of Iowa DAS - 403(b)

Program

CONTACT: Linda Von Behren, Business Manager

BACKGROUND:

Two years ago the District entered into an agreement with the State of Iowa, Department of Administrative Services (DAS) to administer its 403(b) program. The state legislature at that time made changes to how 403(b) programs are administered. (403(b) programs allow employees to set money aside for retirement similar to a tax sheltered annuity.)

The original agreement was for two years. The DAS has sent an updated agreement. The new agreement is perpetual, however, either party can terminate with 30 days notice. The annual fee is the same at \$350, though for 2011 they will charge only \$250.

THE SUPERINTENDENT'S RECOMMENDATION IS:

"Approve the Administrative Services Agreement with the State of Iowa, Department of Administrative Services."



ADMINISTRATIVE SERVICES AGREEMENT

BETWEEN

THE STATE OF IOWA, DEPARTMENT OF ADMINISTRATIVE SERVICES

AND

ANAMOSA COMMUNITY SCHOOL DISTRICT



AGREEMENT FOR 403(b) PLAN ADMINISTRATION

This Agreement is between the State of Iowa, through the Iowa Department of Administrative Services, and Anamosa Community School District. The parties agree as follows:

SECTION 1. IDENTITY OF THE PARTIES

- 1.1 The State of Iowa, through the Department of Administrative Services ("the State"), is authorized pursuant to Iowa Code section 8A.438 to enter into this Agreement. The State's address for purposes of this Agreement is Hoover State Office Building, 1305 E Walnut, Level A., Des Moines, IA 50319.
- 1.2 Anamosa Community School District ("the Employer") is authorized pursuant to Iowa Code section 294.16 to enter into this Agreement. The Employer's address is 200 S Garnavillo St, Anamosa, Iowa 52205.

SECTION 2. PURPOSE

The parties have entered into this Agreement for the purpose of providing the State's 403(b) plan (RIC 403b) to the Employer's eligible employees.

SECTION 3. DURATION OF AGREEMENT

The effective date of this Agreement shall be January 1, 2011. The Agreement shall remain in effect until terminated by either party.

SECTION 4. DEFINITIONS

The following words shall be defined as set forth below:

- **4.1 Internal Revenue Code, Code,** and **IRC** shall mean the internal Revenue Code of 1986, as amended from time to time
- 4.2 Plan shall mean the State of Iowa's Retirement Investors' Club 403(b) Plan (RIC 403b).

SECTION 5. STATE SERVICES

- **5.1 Plan.** The State shall make its Plan available to all of the Employer's eligible employees. The Employer shall define who is eligible for the Plan. All current RIC 403b investment providers and products will be made available to the Employer.
- **5.2 Administration.** The State shall administer the Plan on behalf of the Employee's employees in the same manner as for State employees. The State, either directly or through a third party, shall:



- 5.2.1 maintain records for the participating employees;
- 5.2.2 send funds and data to providers;
- 5.2.3 approve employee requests for exchanges, transfers, rollovers, and distributions, and provide employees all requisite tax notices concerning said request;
- 5.2.4 determine whether domestic relations orders are acceptable and shall instruct providers regarding processing approved qualified domestic relations orders;
- 5.2.5 approve requests for hardship distributions;
- 5.2.6 approve requests for loans and monitor loan limits and repayments;
- 5.2.7 make plan documents, summary plan documents, and forms available to the Employer; and
- 5.2.8 provide general customer service to employees.
- **5.3 Optional Services.** The Employer may request that the State provide additional services, including customized forms, a customized website, customized educational materials, on-site seminars, and contribution monitoring. Requests shall be in writing by an authorized representative of the Employer. All requests for optional services shall be subject to additional fees as determined by the State. Said fees shall be agreed to by the parties prior to the performance of the optional services.

SECTION 6. EMPLOYER ACKNOWLEDGEMENTS AND RESPONSIBILITIES

- **6.1 Acknowledgements.** The Employer acknowledges the following:
 - 6.1.1 the State bids the Plan to providers periodically, so providers and products may change;
 - 6.1.2 the State shall make all final decisions concerning IRC requirements; and
 - 6.1.3 the Plan may change due to state or federal legislation or regulations.
- **6.2 Responsibilities.** The Employer shall:
 - 6.2.1 remit payment timely to the State as agreed to in Exhibit 1 or for optional services requested under section 5.3 above;
 - 6.2.2 send required information and money to the State or a third party administrator in a timely manner and in the required format;
 - 6.2.3 be responsible for calculating an employee's annual maximum contribution limit and ensuring all employee elective deferrals remain within the applicable limits;
 - 6.2.4 adhere to the Plan's regulations and requirements, including payroll effective dates;
 - 6.2.5 inform new employees of the Plan upon hire;
 - 6.2.6 allow the State to review any materials the Employer prepares which mention the Plan, including any employee handbooks or marketing materials;
 - 6.2.7 provide the State, upon request, with required information about the Employer's current and past investment providers;
 - 6.2.8 work with the State to establish a communication plan for the Employer's employees; and
 - 6.2.9 inform the State of any changes to its eligibility rules, matching amounts, or other items that may impact the State's administration of the Plan.



SECTION 7. TERMS

- **7.1 Termination.** Either party may terminate this Agreement upon 30 days written notice. Upon termination, the State shall agree to provide any and all information requested by the Employer, or the Employer's designee, concerning the Employer's past participation in the State's Plan.
- **7.2 Severability.** If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of this Agreement.
- **7.3 Counterparts.** The parties agree that this Agreement has been or may be executed in several counterparts, each of which shall be deemed an original and all such counterparts shall together constitute one and the same instrument.
- **7.4 Delay or Impossibility of Performance.** Neither party shall be in default under this Agreement if performance is delayed or made impossible by circumstances or causes beyond its reasonable control, including, without limitation, an act of God, flood, fire, governmental action, war, violence, terrorism, failure to cooperate by any third party, or similar events. In each such case, the delay or impossibility must be beyond the reasonable control and without the fault or negligence of the party.

SECTION 8. EXECUTION

IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other goods and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Agreement and have caused their duly authorized representatives to execute this Agreement.

Department of Administrative Services		Anamosa Community School District	
Edward Holland	Date	Lowell Tiedt	Date
Risk & Benefits Management Administrator		Board President	



EXHIBIT 1: FEES

1. The Employer agrees to pay the State fees as described herein:

Annual Fees	
RIC Basic Fee	\$350

- 2. The parties agree that the fees may be renegotiated yearly.
- 3. Annual fees and optional fees shall be paid within 30 days of receipt of the State's invoice.
- 4. Fees for any additional requested services shall be agreed to by the parties prior to the provision of the services and shall be based on the State's actual expenses in providing the services.

2010-2011 Board of Education Committees

Policy Committee

Kristine Kilburg, Anna Mary Riniker, Rich Crump

Negotiations Committee

Brian Darrow, Jean Sellnau, Anna Mary Riniker

PPEL & Facilities

Committee

Brian Darrow, Rich Crump, Anna Mary Riniker

CADRE

Connie McKean, Rich Crump

Jones Co. Conf. Bd.

Lowell Tiedt

IASB Delegate Assembly

Representative

Jean Sellnau

Ad Hoc Building/Long

Range Planning

Brian Darrow, Lowell Tiedt, Connie McKean