



MISSION STATEMENT

The mission of the
Anamosa Community School District
is to provide **ALL** students
EDUCATIONAL OPPORTUNITIES
to **learn** and **achieve**
in a rapidly **changing** global
society.

**Anamosa Community School District
Board of Directors Regular Meeting
Administrative Offices Board Room
Tuesday, September 6, 2016 - 7:00 p.m.**

TENTATIVE AGENDA

- | | |
|--|---------|
| 1. Call to Order | Exhibit |
| 2. Roll Call and Determination of a Quorum | |
| 3. Adoption of Agenda | |
| 4. Communication from Individuals & Delegation
Recognize Visitors & Community Input | |
| 5. Employee Resignations/Terminations | A |
| 6. Consent Agenda (Review & Approval)
Personnel Appointments & Adjustments | B |

OLD BUSINESS

- | | |
|--|---|
| 1. Current/Future Building Project
• MMS - Ballfields | C |
|--|---|

NEW BUSINESS

- | | |
|---|---|
| 1. Approval of the CASA (Consolidated Accountability and Support Application) | D |
| 2. Approve Bus Bid | E |
| 3. Out of State Field Trip - High School Music | F |

REPORTS

1. Committee Reports
2. Board Comments
3. Principal Reports
4. Superintendent Report

ADJOURN

WORK SESSION

1. Differentiated Accountability
2. PLC Guide Book

IMPORTANT DATES

September 18, 2016 - Regular Board Meeting - 7:00 p.m.
October 3, 2016 - Regular Board Meeting - 7:00 p.m.

BOARD OF EDUCATION MEETING
September 6, 2016

ISSUE: Employee Resignations/Terminations

BACKGROUND:

Individual employee resignations, as outlined below, are recommended for approval.

<u>Employee Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
Michael Weston	Head Varsity Boys' Soccer Coach	Personal	Immediately
Cameron Weston	Assistant Varsity Boys' Soccer Coach	Personal	Immediately

THE RECOMMENDATION IS:

“The Board of Education approves the employee resignation of Michael Weston, Head Varsity Boys’ Soccer Coach, effective immediately.”

“The Board of Education approves the employee resignation of Cameron Weston, Assistant Varsity Boys’ Soccer Coach, effective immediately.”

BOARD OF EDUCATION MEETING
September 6, 2016

ISSUE: Personnel Appointments and Adjustments

BACKGROUND:

Routine personnel matters, as outlined in attachment, are recommended for approval.

THE RECOMMENDATION IS:

“The Board of Education approves the hire of Briar Hudson, Cook’s Helper, effective September 7, 2016.”

“The Board of Education approves the hire of Tracey Houston, Cook, effective September 7, 2016.”

“The Board of Education approves the hire of Briar Hudson, Cook’s Helper, effective September 7, 2016.”

PERSONNEL APPOINTMENTS & ADJUSTMENTS – 9-6-16

<u>BLDG. /SUBJECT</u>	<u>REASON</u>	<u>EFF. DATE</u>
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CERTIFIED STAFF

CLASSIFIED STAFF

Briar Hudson	Cook's Helper – AMS (4 hours per day)	Open Position (Ludwig)	Sept. 7, 2016
Tracey Houston	Cook – Strawberry Hill (6 hours per day)	Open Position (Meyer)	Sept. 7, 2016
Sheree Garside	Cook's Helper – AMS (2.75 hours per day)	Open Position (Maloney)	Sept. 7, 2016

COACHING/EXTRA-CURRICULAR

TEACHER LEADERSHIP COMPENSATION GRANT

DECLINE CONTRACT – INFORMATION ONLY

BOARD OF EDUCATION MEETING
September 6, 2016

ISSUE: Current/Future Building Project Update
• MMS - Ballfields

CONTACT: Lisa Beames, Superintendent

BACKGROUND:

Discussion can continue for current and future District facility construction.

Lucas Newton will be present at this meeting to give an update on the ballfields.

THE RECOMMENDATION IS:

If any action is needed, it will be taken here.

BOARD OF EDUCATION MEETING
September 6, 2016

ISSUE: Approval of CASA (Consolidated Accountability and Support Application)

CONTACT: Lisa Beames, Superintendent

BACKGROUND:

The CASA (Consolidated Accountability and Support Application) will be presented for board approval. This application replaces what was previously known as the C-Plan. This application submits required assurances and documentation to the Department of Education related to educational programming.

A component of the CASA, the LAU (ELL) Plan is currently awaiting AEA review. Once reviewed it will be ready to submit. Minimal changes in order to align with Federal requirements are anticipated.

THE RECOMMENDATION IS:

“Approve CASA as presented including minimal changes to the LAU that is currently under review.”

BOARD OF EDUCATION MEETING
September 6, 2016

ISSUE: Approve Bus Bid

CONTACT: Lisa Beames, Superintendent

BACKGROUND:

Bids were requested for an 84 Passenger Transit Bus. The following bids were received:

<u>Dealer</u>	<u>Bid</u>	<u>Trade – In</u>	<u>Final Cost</u>
School Bus Sales- Blue Bird Bus	\$104,486.00	\$0	\$104,486.00
Thomas Bus Sales- Thomas Bus	\$107,460.00	\$0	\$107,460.00
Hoglund Bus Sales - IC Bus	No bid		

THE RECOMMENDATION IS:

“Approve bid for \$104,486.00 for Blue Bird bus from School Bus Sales.”

**BOARD OF EDUCATION MEETING
September 6, 2016**

ISSUE: Approve Out of State Field Trip

CONTACT: Lisa Beames, Superintendent

BACKGROUND:

See enclosed information regarding a proposed out of State travel opportunity for the High School band and choir students.

THE RECOMMENDATION IS:

“Approve out of State field trip for the High School band and choir students as presented and approve days absent as excused absences.”

August 22nd, 2016

Dear Anamosa Music Parents,

This letter is to inform you of a spring 2017 travel opportunity for the High School Band and Choir students. For those students who are interested, we plan to travel with up to 110-120 students, 12 adults and the 2 directors to ***San Antonio, TX March 14-19***. The music trip is open to all music students in grades 9-12 who agree to abide by our good conduct policy, and pay the initial deposit (non-refundable).

Since this is a Band and Choir trip, every effort is being made to stress performance and other music/fine arts experiences during the course of the trip, as well as a few other activities of interest. The itinerary is very tentative and is subject to change:

Tuesday, March 14, 2017

- Morning departure from Anamosa High School
- Travel through day/night

Wednesday, March 15, 2017

- Arrive San Antonio
- Japanese Tea Garden and then IMAX show – “Alamo...The Price of Freedom.”
- Lunch own expense at the Riverwalk Center.
- Yanaguan Riverboat Cruise
- El Mercado – Market Square with dinner at own expense
- San Antonio Spurs Basketball Game

Thursday, March 16, 2017

- Included breakfast at hotel
- Band clinic at area college, choir perform in cathedral
- Time at Alamo and Alamo Museum & Library and the Buckhorn Museum
- Dinner own expense along the Riverwalk (i.e. Hard Rock Café or similar)
- Included Musical “Beautiful” or Symphony concert or Dinner theater - TBD

Friday, March 17, 2017

- Included breakfast at hotel then travel to Corpus Christi
- Band & Choir performance opportunity on USS Lexington or exchange concert – TBD. (Arranged by GNTT and based on availability).
- USS Lexington and lunch at own expense
- Afternoon fun along North Beach adjacent to the Lexington
- Dinner own expense at Bayfront/Downtown or La Palmera Mall- TBD
- Travel back to San Antonio

Saturday, March 18, 2017

- Included breakfast at hotel then check out
- Day at Six Flags Fiesta Texas
- Band & Choir performance option today – TBD
- Depart San Antonio when the park closes and begin travel home

Sunday, March 19, 2017

- Evening return to school

The estimated cost of the trip at this time is \$700-800 for students and parents who wish to chaperone. This cost would include transportation, hotel, admissions, and some meals. We will have final information on costs when our final itinerary is confirmed and we know how many students/adults will be traveling. At this time, we have no commitment for any financial support from community or school groups so raising funds for the trip would be the responsibility of each student.

As of now, students ARE able to use money in their school trip accounts to put towards their trip cost.

Parents are invited to indicate below, their interest in chaperoning. Please know that not all parents may be able to chaperone depending on how many parents express interest/ pending background checks. Chaperones will be selected according to the space availability, the need for men and women chaperones, medical specialties, etc. In the past, parents have enjoyed these trips so we encourage and welcome your participation. Chaperones are expected to pay their expenses.

The initial deposit is non-refundable. If the initial deposit is received past the September 13 deadline the student will be placed on the waiting list. Please pay by check to Anamosa High School. Checks may be dropped off in the main office.

Students who wish to travel with the band & choir need to read the trip good conduct policy carefully and sign the statement indicating their agreement to abide by our expectations. No student will be permitted to travel with the group who has not indicated their good faith pledge to abide by these rules. Parents also need to read the trip regulations and sign the form indicating their understanding of student and parent responsibility along with the permission to travel/Insurance form.

Traveling with a student group is a privilege for students, not a right, so over the course of the school year students must prove themselves trustworthy and reliable in order to be eligible to participate in the trip. If concerns arise during the school year about our ability to trust a student during a trip like this, the district reserves the right to deny the student the privilege of traveling with our group.

Cancellation policy:

Initial deposit:	non-refundable
Cancellation prior to 60 days	deposit plus no refund on any prepaid items
Cancellation within 31-60 days	\$30 cancellation fee (in addition to deposit) <u>PLUS</u> any pre-paid items
Cancellation within 30-15 days	\$60 cancellation fee (in addition to deposit) <u>PLUS</u> any pre-paid items.
Cancellation less than 14 days	no refund

A note to students and parents: The reason for the cancellation policy and penalties is that many of the fees and admissions are pre-paid by the travel company for a tour such as this. If we are unable to get a refund from the travel company we are unable to provide a refund to the student. As well, if a student cancels it increases the cost of the tour per person.

For various reasons, not all eligible students will choose to travel with us. We understand this and there will be no loss of good standing for students who do not participate in the trip. However, for those students who are able and choose to travel, we believe this will be a very worthwhile experience, similar to experiences of students on past trips.

Thanks for considering the 2017 San Antonio tour with your son or daughter, and please feel free to call with any questions you may have.

Sincerely,

Bret Jones _____

Jaqueline Lahey _____

Andrew Grove- agrove@anamosa.k12.ia.us (319) 462-1551 (Choir)

Caleb Haselhuhn - chaselhuhn@anamosa.k12.ia.us - (319) 462-3594 ex. 1553 (Band)

Please return this page with the \$75 non-refundable deposit by September 8th. Please make checks payable to Anamosa High School

*Our conduct expectations are included in this first letter. Students and parents need to read these guidelines carefully and indicate their agreement to abide by them on the form they return to school with their deposit. No student/adult will be permitted to travel with the group who does not agree in good faith to abide by these regulations.

Travel/Safety Guidelines

Students who travel with the band & choir are representatives of our school and community. **All school rules regarding student behavior are in force during the Music trip.**

Individual travel insurance is not included in tour cost. This can be purchased through GNTT website (<http://goodnewstt.com/resources/travel-insurance/>) ~or~ your local travel agent. Bear in mind; those with pre-existing health conditions should purchase within TWO weeks of the 1st trip deposit.

Use or possession of drugs, alcohol, tobacco or weapons are prohibited at all times.

No student may leave the group unless granted permission by the director. This would include leaving the hotel premises.

Students may meet only in rooms assigned to their sex.

Hotel rooms and baggage are subject to search at any time for reasonable cause. Bags will be inspected prior to departure from school.

Such inspections will be carried out by same sex chaperones. If prohibited items are found students will not be allowed to travel and will receive no refund.

Students are to abide by all arrival/departure times and curfews. This includes being and remaining in your room during the set nighttime hours.

Students are held responsible for consequences in breaking any Federal, State, and/or local law or ordinance.

Students are not to be the driver or passenger in any vehicle other than in transportation secured by the director and/or tour company.

Students who do not follow the above safety/travel guidelines will be barred from participating in certain trip activities or may be sent home under the supervision of a chaperone with both being at the cost of the parent. Students with serious infractions of trip regulations will not be allowed to perform with any AHS choral group for the remainder of the school year.

*For students: I have read the trip regulations and agree to abide by them.

Print student name

Student signature

*For parents: I have read the trip regulations and understand that for violation of trip regulations my child may be barred from further trip activities and/or be sent home with a chaperone at the expense of the parent. I also understand that for serious infractions performance privileges will also be suspended for the remainder of the school year.

Print Parent name

Parent signature

_____ Enclosed is the first \$75 non-refundable deposit

_____ I am interested in traveling as a chaperone.

*** This form HAS to be filled out by ALL travelers***

**** Each traveler needs to complete both forms & return to Director with trip payment ****

INDIVIDUAL TRAVEL INSURANCE (suggested but not required)

Please refer to GNTT website <http://www.goodnewstt.com/resources/travel-insurance/> to view and/or purchase individual travel insurance. Some programs are best purchased within 14 days of making the first deposit. The website is linked directly to Travel Guard's. All insurance related questions must be directed to Travel Guard at 800-826-1300 (toll-free). GNTT's Identity Code #84378

Indicate your choice, then return form to the Director with trip payment.

_____ YES, I purchased insurance from Travel Guard via GNTT's website for: _____ traveling
(Traveler)
to _____ on _____ with _____
(Destination) (Dates of Travel) (name of school/ group)

_____ YES, I purchased insurance through our local travel agent.

_____ NO, I understand travel insurance is suggested. However, have decided not to purchase the insurance.

(Name of traveler) (Signature of parent/guardian) (Date of purchase date)

Address City State Zip

GNTT's insurance carrier requires a signed "Permission to Travel form" by all participants

PERMISSION TO TRAVEL

I understand this Agreement constitutes a binding contract between the undersigned and Good News Tour & Travel, Inc. its directors, officers, employees, shareholders and affiliates ("GNTT").

- GNTT does not own or operate any entity which is to or does provide goods or services for your trip including, for example, arrangements for or ownership or control of lodging facilities, airline, vessel, bus or other transportation companies, local ground operators, providers or organizers of optional excursions, food service or entertainment providers, etc. All such persons and entities are independent contractors. As a result, GNTT is not liable for any negligent or willful act or failure to act of any such person or entity, or of any third party. Without limitation, GNTT is not responsible for any injury, loss, or damage to person or property, death, delay or inconvenience in connection with the provision of any goods or services occasioned by or resulting from, but not limited to, acts of government, acts of God, force majeure, acts of war or civil unrest, insurrection or revolt, strikes or other labor activities, criminal or terrorist activities of any kind or the threat thereof, overbooking or down-grading of accommodations, structural or other defective conditions in lodging facilities (or in any heating, plumbing, electrical or structural problem therein), mechanical or other failure of airplanes or other means of transportation or for any failure of any transportation mechanism to arrive or depart timely, dangers associated with or bites from animals, pests or insects, epidemics or the threat thereof, sanitation problems, food poisoning, disease, lack of, access to or quality of medical care, difficulty in evacuation in case of a medical or other emergency, or for any other cause beyond the direct control of GNTT.
- GNTT reserves the right to take photographic or film records of any trip. I understand that GNTT may use such records for promotional and/or commercial purposes without limitation, without compensation and without liability.
- GNTT reserves the right to make changes in the trip's itinerary or sequence, as well as other changes, including, but not limited to, substitutions of or changes in excursions, activities, and site visits. Any and all such changes are without liability on the part of GNTT.

By signing or e-signing this document, I certify that all statements made in this "Permission to Travel" form are true and correct and made of my own free will. Please complete and return to the school Director at least three weeks prior to departure.

I give my permission for _____ to participate in _____ School trip to _____.
(name)

Participant Signature _____

Date _____

Parent/Guardian Signature _____

Date _____

(If Participant is under the age of 18 at the time of signing)

Board of Education Committees

Policy Committee	Kristine Kilburg, Nicole Claussen, Sean Braden
Negotiations Committee	Anna Mary Riniker, Kristine Kilburg Kandi Behnke
PPEL & Facilities Committee	Connie McKean, Anna Mary Riniker, Nicole Claussen
CADRE	Nikki Claussen, Rob Sayre, Sean Braden
Jones Co. Conf. Bd.	Roy Sayre
IASB Delegate Assembly Representative	Connie McKean
Ad Hoc Building/Long Range Planning	Connie McKean, Kristine Kilburg, Anna Mary Riniker,
Technology Committee	Rob Sayre