

## PUBLIC PARTICIPATION AT BOARD MEETINGS

Purpose: To provide guidelines for the public's participation at Board meetings.

Policy: The Board recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and Board meetings conducted efficiently and in an organized manner, the following guidelines shall be used.

To speak on any issue at a Board meeting, citizens shall:

(1) Previously have submitted an item for the agenda and then address that issue when recognized by the Board President or:

(2) Ask to speak on a specific agenda item by informing the Board Secretary during the opening of the Board meeting. The citizen shall be allowed to speak on the agenda item when that item is addressed on the agenda. The citizen shall address the item before the Board discusses or takes action on the agenda item. The Board President may limit the allotted time to 5 minutes per individual.

(3) Ask to speak during the Communication from Individuals & Delegation portion of the meeting. Any citizen addressing the Board during the Communication from Individuals & Delegation portion may speak on an item not listed on the agenda. The Board President may limit the allotted time to 3 minutes per individual. Any citizen addressing the Board during the Communication from Individuals & Delegation portion shall conduct himself/herself with respect and decorum. If any citizen begins to talk about a specific individual, and therefore is violating that individual's legal right to privacy, the person will be stopped immediately. No action will be taken on Communication from Individuals & Delegation items, but the citizen will be directed to take their concern to the appropriate staff member.

(4) If a citizen is disruptive during the meeting, he/she may be asked to leave the meeting in order for the Board to conduct business in an orderly and efficient manner.

Legal References: Iowa Code, Section 21, Chapter 279.8

Approved  
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